



## CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the **George Fam Chambers** at **7.00pm on Tuesday 15 December 2015**

### 1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 Shire President declared the meeting open at 7.00 pm

### 2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/ DECLARATIONS OF FINANCIAL INTEREST

#### 2.1 Record of Attendance

Shire President  
Deputy President  
Councillors

Cr Gordon **THOMSON**  
Cr Kee Heng **FOO**  
Cr Azmi **YON** (7.18pm)  
Cr Kelvin **LEE**  
Cr Rosnah **PAL**  
Cr Hafiz **MASLI**

Chief Executive Officer  
Manager Finance and Admin  
Manager Planning Building & Health  
Acting Manager Community Services

Kelvin **MATTHEWS**  
So Hon **GAN**  
Colin **WHEADON**  
Susan **DE CRUZ**

Minute Taker

Chia Vee **HO**

#### 2.2 Leave of Absence

Councillor

Cr Philip **WOO**  
Cr Nora **KOH**

#### 2.3 Apologies

Cr Vincent **SAW**

#### 2.4 Declarations of Financial/Impartiality/Proximity Interest

### 3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

### 4 PUBLIC QUESTION TIME

4.1 Cr PAL – Cove boat ramp – queried ownership of boat ramp and responsibility for kayak storage at ramp. Cr PAL suggested kayaks to be mounted to the retaining wall as an option for storage. Also noted poor lighting of boat ramp area.

Shire President replied advising that the Cove boat ramp and foreshore area was responsibility of the Commonwealth and therefore the issues that Cr Pal has raised will be referred to the Indian Ocean Territories Administration (IOTA) for action. The CEO will write to the IOTA accordingly.

Cr Yon entered meeting at 7.18pm.

### 5 APPLICATIONS FOR LEAVE OF ABSENCE

5.1 Cr Koh – Leave of Absence

#### Council Resolution

Moved: Cr **FOO**

Seconded: Cr **LEE**

Res. No: **132/15**

That the leave of absence application submitted by Cr KOH (23/1/16 to 22/3/16) be approved.  
**Carried: 6/0**

**6 PETITIONS/DEPUTATIONS/PRESENTATIONS**  
Nil

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS**

**7.1 Minutes of Ordinary Council Meeting held on 24 November 2015**  
Members considered the unconfirmed minutes.

**Council Resolution**

**Moved: Cr FOO**

**Seconded: Cr PAL**

**Res. No: 133/15**

The minutes of the Ordinary Council Meeting of the Shire of Christmas Island held on 24 November 2015 at the George Fam Chambers be adopted.

**Carried: 6/0**

**7.2 Business Arising from the Minutes of Previous Meetings**  
Nil

**8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**9 REPORTS OF COMMITTEES**

**9.1 Minutes of Senior Citizens Centre Advisory Committee Meetings**

**Council Resolution**

**Moved: Cr MASLI**

**Seconded: Cr PAL**

**Res. No: 134/15**

That the Unconfirmed Minutes of the Senior Citizens Centre Advisory Committee meetings held on 23 September 2015 and 20 October 2015 be received.

**Carried: 6/0**

**9.2 Minutes of Transport, Land and Communications Committee Meeting**

**Council Resolution**

**Moved: Cr PAL**

**Seconded: Cr LEE**

**Res. No: 135/15**

That the Confirmed Minutes of the Transport, Land and Communication Committee Ordinary meeting held on 27 October 2015 be received.

**Carried: 6/0**

**10 REPORTS OF OFFICERS**

**10.1 Chief Executive Officer**

**10.1.1 Appointment of Acting CEO**

**Council Resolution**

**Moved: Cr FOO**

**Seconded: Cr PAL**

**Res.No: 136/15**

That Council appoint the Manager Finance and Administration, Ms Gan So Hon and the Manager Planning, Building and Health, Mr Colin Wheadon as Acting Chief Executive Officer on a rotational basis for the period 21 December 2015 to 2 February 2016 inclusive, and that the applicable higher duties apply.

**Carried: 6/0**

10.1.2 Shire of Christmas Island and University of Notre Dame Scholarship

**Council Resolution**

**Moved: Cr MASLI**

**Seconded: Cr YON**

**Res. No: 137/15**

That Council endorse the Shire of Christmas Island – University of Notre Dame Scholarship as appended.

**Carried: 6/0**

10.1.3 Senior Citizens Centre Official Opening

**Council Resolution**

**Moved: Cr FOO**

**Seconded: Cr PAL**

**Res. No: 138/15**

That Council nominate Friday March 11th 2016 for the official opening ceremony of the Christmas Island Senior Citizens Centre and formally request the Minister for Territories to officiate.

**Carried: 6/0**

**10.2 Manager Finance & Administration**

10.2.1 Schedule of Accounts – November 2015

**Council Resolution**

**Moved: Cr FOO**

**Seconded: Cr LEE**

**Res.No: 139/15**

That Council approves the expenditure as presented in November 2015 Schedule of Accounts.

**Carried: 6/0**

10.2.2 Financial Statements – November 2015

**Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr FOO**

**Res.No: 140/15**

That Council receives the Financial Statements of the 30 November 2015 for the Municipal Fund.

**Carried: 6/0**

**10.3 Manager Community Services**

10.1.3 Premier's Australia Day Active Citizenship Awards 2016

**Council Resolution**

**Moved: Cr YON**

**Seconded: Cr PAL**

**Res. No: 141/15**

That Council endorses the following as winner for the Premier's Australia Day Active Citizenship Awards 2016:

Premier's Australia Day Active Citizenship Award

- Teresa HENDREN

Premier's Australia Day Active Citizenship Award for a person under 25 years

- N/A

Premier's Australia Day Active Citizenship Award for a community group or Event

- N/A

**Carried: 6/0**

#### 10.4 Manager Works & Services

Nil

#### 10.5 Manager Planning, Building & Health

##### 10.5.1 Installation of Lighting Tower at CI Cricket Club Oval

###### **Council Resolution**

**Moved: Cr YON**

**Seconded: Cr FOO**

**Res. No: 142/15**

Council grant planning approval for the installation of the 4 x 25m high lighting towers at the CI Cricket Club Oval subject to:

1. Lighting Tower placement to be such as to prevent discharge of light that would cause a hazard or nuisance to any other facility, persons or traffic outside of the immediate Cricket Club land confines;
2. The proponent to submit an Application for a Building Permit with plans and specifications duly stamped and signed off in blue ink by a practising structural engineer fully addressing the foundation suitability and relevant concrete footing details required for the Class 10b Structures;
3. The Christmas Island Airport Authority is to provide written confirmation that the proposed lighting towers will not affect flight operations / safety at the Christmas Island Airport prior to any Building Permit being issued;
4. The lighting towers are to be the responsibility of the landowner in conjunction with the CI Cricket & Sporting Club and are to be maintained in a safe serviceable condition; and
5. Operating costs of the lighting towers are the responsibility of the CI Cricket & Sporting Club and/or as apportioned out to any other user groups.

**Carried: 6/0**

#### 10.6 Manager Recreation Services

##### 10.6.1 Christmas Island Skate Park Site Assessment Report

###### **Council Resolution**

**Moved: Cr PAL**

**Seconded: Cr MASLI**

**Res. No: 143/15**

That Council:

1. Endorse option 5 of the attached Skate Park report by CONVIC (Police Padang) as the preferred location for the new Skate Park site.
2. Request CONVIC to provide an estimate capital cost for each option.
3. Seek public comment from the community on the preferred site, and
4. Submit an application to the Indian Ocean Territories Regional Development Organization for funding the project with council to consider its contribution in the 2016/17 budget processes.

**Carried: 6/0**

#### 11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

##### 11.1 Australian Small Islands Forum

###### **Council Resolution**

**Moved: Cr PAL**

**Seconded: Cr LEE**

**Res. No: 144/15**

That Council approve Cr Yon attending the Australian Small Islands Forum on Norfolk Island from 15<sup>th</sup> February 2016 to 19<sup>th</sup> February 2016

**Carried: 6/0**

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

New Business by decision of the meeting

<b>Council Resolution</b>		
<b>Moved: Cr FOO</b>	<b>Seconded: Cr YON</b>	<b>Res. No: 145/15</b>
Motion to accept new late items from the CEO and MPBH as follows.		
<b>Carried: 6/0</b>		

12.1 Issue of Improvement Order SOCI 1 of 2015 under Health (Aquatic Facilities) Regulations 2007 on CASA Leisure regarding CI Class 1 Aquatic Facility.

<b>Council Resolution</b>		
<b>Moved: Cr YON</b>	<b>Seconded: Cr FOO</b>	<b>Res. No: 146/15</b>
Council endorse the Improvement Order issued by the Shire of Christmas Island on CASA Leisure Pty Ltd under the provisions of the Health (Aquatic Facilities) Regulations 2007 for non-compliances at the Christmas Island Recreation Centre Class 1 Aquatic Facility.		
<b>Carried: 6/0</b>		

12.2 Study Leave - CEO

<b>Council Resolution</b>		
<b>Moved: Cr YON</b>	<b>Seconded: Cr MASLI</b>	<b>Res. No: 147/15</b>
That Council approve study leave for the CEO in accordance with Council Policy 2.6 and Clause 40.4 of the SOCI/UCIW 2014-18 Enterprise Agreement to attend the University of Notre Dame Fremantle in March 2016 for a five day period for the purpose of formally meeting with his appointed University academic supervisors as required that will enable the PHD Thesis to proceed and be finalized in 2016.		
<b>Carried: 6/0</b>		

12.3 Tender 02/2015

<b>Council Resolution</b>		
<b>Moved: Cr FOO</b>	<b>Seconded: Cr YON</b>	<b>Res. No: 148/15</b>
That Council:		
a) Authorise the Chief Executive Officer to seek expressions of interest quotes for the installation of water and sewerage at the Light Industrial Area, and		
b) To accept the expression of interest quote that represents the best value for Council and to sign the Purchase Order for the applicable amount.		
<b>Carried: 6/0</b>		

**12 BEHIND CLOSED DOORS**  
Nil

**13 CLOSURE OF MEETING**  
The Shire President closed the meeting at 8.30pm.

**15 DATE OF NEXT MEETING: 2 February 2016**