



## CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the **George Fam Chambers** at 7.00pm on **Tuesday 22 September 2015**

### 1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

- 1.1 Shire President declared the meeting open at 7.09pm

### 2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/ DECLARATIONS OF FINANCIAL INTEREST

#### 2.1 Record of Attendance

Shire President  
Deputy President  
Councillors

Cr Gordon **THOMSON**  
Cr Kee Heng **FOO**  
Cr Azmi **YON**  
Cr Rosnah **PAL**  
Cr Nora **KOH**  
Cr Kelvin **LEE**  
Cr Philip **WOO**  
Cr Vincent **SAW**  
Cr Hafiz **MASLI**

Chief Executive Officer  
Acting Manager Finance and Admin  
Manager Planning Building & Health  
Manager Community Services  
Manager Recreation Services & Training Officer

Kelvin **MATTHEWS**  
Rostyna **OH**  
Colin **WHEADON**  
Boon Beng **CHEW**  
Olivier **LINES**

Minute Taker

Chris **SU**

#### 2.2 Leave of Absence

#### 2.3 Apologies

Manager Works and Services  
Manager

Terry **CLARKE**  
So Hon **GAN**

#### 2.4 Declarations of Financial/Impartiality/Proximity Interest

The Deputy President declared an Impartiality Interest in item 12.1 that was included as New Business of an Urgent Nature Introduced by Decision of the Meeting and completed the necessary Declaration Form.

### 3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

### 4 PUBLIC QUESTION TIME

- 4.1 Leonard **STAPP** asked what plans Council had this fiscal year for the Settlement Sports Hall building, Skate Park and playground/public playground furniture equipment.

Oliver **LINES**, Manager of Recreation Services and Training, advised that CONVIC Skatepark Consultants were scheduled to come on island October 20th to commence consultations on design concepts and location for a future CI Skate Park. Dates of consultation will be publicly advertised in the Islander in October.

Gordon **THOMSON**, Shire President, informed Leonard **STAPP** that the Manager of Works and Services Terry CLARKE who would normally be able to field questions on public playground furniture equipment and recreation assets was not at the meeting because of an emergency.

Gordon **THOMSON** stated that the Settlement Sports Hall was a Commonwealth asset and that repairs to it were incumbent on the Commonwealth. There were currently early stages in planning around private investment to improve it; the Shire had shown the Urban Design Master Plan (UDMP) concept drawings to refurbish the building and surrounding premises to visitors in August. Shire President said there were no firm plans as yet on the future of the building. The UDMP will guide the deliberations into what needs to be done and a copy of the UDMP is available publically at the Shire offices.

4.2 Jillian **LAW** asked if Council had any plans to erect shadesails over playground equipment.

Gordon **THOMSON** answered that erection of shadesails was dependent on where the playground equipment might be located, noting that some of the playground equipment was already under natural shade. There were no Council plans to erect shadesails over Shire playgrounds this financial year.

Kelvin **MATTHEWS**, CEO, confirmed that there was nothing in this year's budget for playground shadesail cover.

Jillian **LAW** asked if it could be considered in next year's budget? Gordon **THOMSON** replied that it can be considered in next year's budget.

## **5 APPLICATIONS FOR LEAVE OF ABSENCE**

5.1 Cr – Leave of Absence

### **Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr YON**

**Res. No 90/15**

That Cr Vincent SAW be granted Leave of Absence as requested.

**Carried: 9/0**

## **6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

## **7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS**

### **7.1 Minutes of Ordinary Council Meeting held on 25 August 2015**

Members considered the unconfirmed minutes.

### **Council Resolution**

**Moved: Cr WOO**

**Seconded: Cr SAW**

**Res. No: 91/15**

The minutes of the Ordinary Council Meeting of the Shire of Christmas Island held on 25 August 2015 at the George Fam Chambers be adopted.

**Carried: 9/0**

### **7.2 Business Arising from the Minutes of Previous Meetings**

## **8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

### **8.1 Cemeteries Presentation – Ms Helene Bartleson and Mr Nick Lukacs**

Presentation of Heritage Cemeteries Restoration Project. Council given background on Stage 1 and 2 and milestones, and progress on Stage 3. Council briefed on the 18<sup>th</sup> September 2015 accidental destruction of treeline at the beginning of the Phosphate Hill Chinese Cemetery by the Indian Ocean Territory Power Authority (IOTPA). The IOTPA had cleared the area, thinking it was permissible to do so. The area is actually vested to SOCI and needs SOCI permission and consultation for works on site. SOCI were not aware of any plan to clear treeline in the area. The IOTPA have confirmed they are going to contribute to the rehabilitation of the site.

Helene Bartleson acknowledges the work that Nick Lukacs has given to the site and invites Councillors to attend the Community Cemetery Workshops, 6.30pm at Malay Club and 7.30pm Community Hall on the 23<sup>rd</sup> September.

### **8.2 Shire President announced the impending visit to the island of Senator Nova-Peris from the 6<sup>th</sup> of October 2015 to the 9<sup>th</sup> of October 2015. The Shire President has prepared a draft itinerary for the Senator and her husband's visit and requested councillors advise him of arrangements and availability to meet with the Senator.**

## **9 REPORTS OF COMMITTEES**

## **10 REPORTS OF OFFICERS**

### **10.1 Chief Executive Officer**

#### **10.1.1 Local Government Election 17 October 2015**

##### **Council Resolution**

**Moved: Cr YON**

**Seconded: Cr MASLI**

**Res. No: 92/15**

That the report be received and noted.

**Carried: 9/0**

#### **10.1.2 Australian Small Islands Forum Conference Norfolk Island**

##### **Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr YON**

**Res. No: 93/15**

That Council approves the Shire President, Deputy President and the CEO to attend the Australian Small Islands Forum Conference on Norfolk Island from the 16<sup>th</sup> of February 2016 to 19<sup>th</sup> of February 2016.

**Carried: 9/0**

#### **10.1.3 Mayor for Peace Annual Subscription Fee Request**

##### **Council Resolution**

**Moved: Cr FOO**

**Seconded: Cr SAW**

**Res. No: 94/15**

That Council approves annual subscription to the Mayors for Peace movement at a fee of approximately \$25.00 Australian Dollars.

**Carried: 9/0**

#### 10.1.4 Lease Amendment Request of Former Cinema Site – Soong’s Car Rental

##### **Council Resolution**

**Moved: Cr FOO**

**Seconded: Cr MASLI**

**Res. No: 95/15**

Council not approve the request from Soong’s Car Rental for a decrease in the annual lease amount for the former cinema site on Gaze Road but the rent will not be increased from July 1 2015. The rent will be maintained at the rate payable from 1 July 2014 until 1 July 2016 when the next increase of \$1300 shall be payable.

**Carried: 9/0**

### **10.2 Manager Finance & Administration**

#### 10.2.1 Schedule of Accounts – August 2015

##### **Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr WOO**

**Res. No: 96/15**

That Council approves the expenditure as presented in August 2015 Schedule of Accounts.

**Carried: 9/0**

#### 10.2.2 Financial Statements – August 2015

##### **Council Resolution**

**Moved: Cr PAL**

**Seconded: Cr KOH**

**Res. No: 97/15**

That Council receives the Financial Statements of the 31 August 2015 for the Municipal Fund.

**Carried: 9/0**

### **10.3 Manager Community Services**

#### 10.3.1 2015 Seniors Week Surplus Contribution

##### **Council Resolution**

**Moved: Cr YON**

**Seconded: Cr SAW**

**Res. No: 98/15**

That Council endorse the transfer of 2015 Seniors Week surplus contribution of \$738.64 to the Shire’s Seniors Activities Fund.

**Carried: 9/0**

### **10.4 Manager Works & Services**

### **10.5 Manager Planning, Building & Health**

#### 10.5.1 Planning Application #12/2015 for Picnic and BBQ Shelters at Police Padang

##### **Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr PAL**

**Res. No: 99/15**

That Council grants planning approval regards Application 12/2015 for the proposed Picnic and BBQ Shelters at the Police Padang being Lot 3048, Gaze Rd, Christmas Island subject to the owner:

1. Undertaking to complete a heritage assessment regards the proposed works and providing their written confirmation to Council that the proposal will satisfactorily address any issues or concerns applicable under the provisions of the Environment and Biodiversity Conservation Act 1999; and
2. Submits an Application for a Building Permit to the Shire to be duly processed and issued by the MPB&H.

**Carried: 9/0**

10.5.2 Planning Application #13/2015 for dwelling alterations and additions Lot 165, House 4 Rocky Point Crescent, Settlement

**Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr PAL**

**Res. No: 100/15**

That Council grants planning approval regards Application 13/2015 for the proposed alterations and additions to the heritage listed dwelling house situated at Lot 165, House # 4 Rocky Point Crescent, Settlement subject to the owner:

1. Providing a copy of the current heritage assessment regards the proposed works which indicates the proposal is satisfactory concerning all relevant heritage matters applicable under the provisions of the Environment and Biodiversity Conservation Act 1999; and
2. Submits an Application for a Building Permit to the Shire to be duly processed and issued by the MPB&H.

**Carried: 9/0**

**10.6 Manager Recreation Services**

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

12.1 New Business by decision of the meeting

**Council Resolution**

**Moved: Cr YON**

**Seconded: Cr LEE**

**Res. No: 101/15**

Motion to accept new late item from the Christmas Island Buddhist Association.

**Carried: 9 /0**

12.2 Community Assistance Sponsorship Request – Christmas Island Buddhist Association

**Council Resolution**

**Moved: Cr YON**

**Seconded: Cr PAL**

**Res. No: 102/15**

That Council agrees to the request from the Christmas Island Buddhist Association, Zhen Fo Zhong Zhen Jian Tong Xiu Hui for sponsorship of \$2000.00 for the Repentance and Ksitigarbha Bodhisattva Purification and Blessing ceremony

**Carried: 9/0**

**13 BEHIND CLOSED DOORS**

**14 CLOSURE OF MEETING**

The Shire President closed the meeting at **8:05** pm

**15 DATE OF NEXT MEETING:** 27 October 2015