



# MINUTES

**Ordinary Meeting held on 23 August 2016**



## SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

**Minutes of the Ordinary meeting of the Shire of Christmas Island Council held  
at the George Fam Chambers at 7.00pm on Tuesday 23 August 2016**

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**CONFIRMED MINUTES**  
**Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 23 August 2016**

**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

Shire Deputy President declared the meeting open at 7.00pm.

**2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST**

**2.1 Record of Attendance**

Deputy President  
 Councillors

Cr Kee Heng **FOO**  
 Cr Azmi **YON**  
 Cr Hafiz **MASLI**  
 Cr Nora **KOH**  
 Cr Philip **WOO**  
 Cr Rosnah **PAL**  
 Cr Vincent **SAW**

Acting Chief Executive Officer  
 Manager Finance and Admin  
 Manager Planning Building and Health  
 Manager Community Services  
 Manager Recreation Services and Training Officer

David **PRICE**  
 So Hon **GAN**  
 Colin **WHEADON**  
 Boon Beng **CHEW**  
 Oliver **LINES**

Minute Taker

Chris **SU**

**2.2 Leave of Absence**

Cr Kelvin **LEE**

**2.3 Apologies**

Shire President  
 Manager of Works and Services

Cr Gordon **THOMSON**,  
 Terry **CLARKE**

**2.4 Declarations of Financial/Impartiality/Proximity Interest**

**3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

The Deputy President advised Councillors that an action sheet has been provided for previous public questions from the July Council Meeting.

<b>Agenda Item</b>	<b>Public Question/Council Resolution</b>	<b>Action Officer</b>	<b>Action taken/Follow Up</b>
PQ 4.1	Mr Leonard STAPP – 49 Taman Sweetland Crescent <u>Eliminating tree stumps:</u> Mr STAPP acknowledged the great work that Council did with the trimming of the overgrown verges along Murray Road. He asked whether Council is looking at a way of eliminating the trees because it would be the same tree that Council will be pruning again.  The Shire President said that Council has stopped using Roundup to spray the verges as it's hazardous.	MWS	The tree stumps cannot be removed without causing a massive de-stabilising effect on the rock-face, which in turn could encourage considerable 'rock-fall hazards'  With regards to

	<p>Soil absorbs the chemical and may get into the water or vegetation which may be consumed and enter the bodies. Airborne by spray can affect the community, employees and the surrounding areas. If Mr STAPP has a chemical or herbicide that you would like to suggest Council we can put it through to the Manager Works and Servicicers. We will put forward to MWS whether there is a chemical or herbicide that will eliminate tree stumps.</p> <p>Mr STAPP informed Council that CI Parks Australia are trialling six (6) different herbicides and will find the least hazardous herbicide.</p>		<p>Glyphosate, (Roundup) spraying, I have been gathering information from various departments including Parks Australia for an alternative and the results of this research is encouraging and will be publicised when finalised.</p>
	<p><u>Advertisement of Council Meeting dates:</u> Mr STAPP asked whether Council can advertise Council Meeting dates in the Islander.</p> <p>The Shire President replied that Council can arrange for Council Meeting dates to be advertised in the Islander.</p>	MCS	<p>Media Officer to advertise Council meetings date/time/venue in the Islander's "What's On" events page.</p>
PQ 4.2	<p>Cr YON – <u>Traffic Management on Poon Saan Road</u> Cr YON asked whether Council can place a speed hump at the one way sign adjacent to two (2) residences on that road as people tend to speed down that road towards the shops.</p> <p>The Shire President replied that he is aware that people still use that one way section as a two way. Council can arrange for a speed hump to be installed at the one way sign. Council can also arrange for a notice regarding road rules to be advertised in the Islander then have it circulated to the Department of Immigration and Border Protection and SERCO and to advise them to include it in their induction for new staff.</p>	MWS	<p>I have already discussed an alternative with the residents in this area, and have devised a plan to remove the traffic island which denotes the end of the two way section and to extend the two way section up to the access of block 569 and place the appropriate signage where required, also this will increase the parking area for all residents too.</p>
PQ 4.3	<p>Cr FOO – <u>Parking bays along Poon Saan Rd</u> Cr FOO asked if parking bays can be painted along Poon Saan Road adjacent to Lucky Ho restaurant and Poon Saan Club. He advised Council that this matter has been mentioned before but nothing has been done.</p> <p>The Shire President replied that the request will be taken on notice.</p>	CEO	<p>Plan to do this with the completion of PQ 4.2</p>
PQ 4.4	<p>Cr KOH – <u>Petrol Price</u> Cr KOH asked if Council could do something about the petrol price because it keeps going up and is getting really expensive.</p> <p>The Shire President said that Council can't do anything about it. Council has written to the ACC, Gaseng and the territories Minister. Their answer is very uniform and they can't do anything about Gaseng petrol price and there is no competition on the island. Council can write a letter of protest to</p>	CEO	

	Gaseng and a copy to the Minister and ACC.		
	<p><u>Expensive Virgin Airfares &amp; Unpleasant Food</u> Cr KOH asked if Council can do anything about the expensive Virgin airfares and unpleasant food.</p> <p>The Shire President said that this matter has been brought up to the Administrator. The Administrator advised that the current aircraft are the older aircrafts that were used for the fly in fly out routes which the facilities had been altered. Council can write to the Minister and Administrator regarding this matter.</p>	CEO	Letter sent to the Administrator 9/8/2016
	<p><u>Solar Street Lights</u> Cr KOH asked if solar street lights could be installed along the Murray Road hill and along the roads going towards the airport.</p> <p>The Shire President replied that this is Commonwealth's responsibility. Council can write to Commonwealth expressing our concerns for street lights along Murray Road and roads going towards the airport.</p>	CEO	Letter sent to the Administrator 9/8/2016
PQ 4.5	<p>Cr PAL – <u>Green Waste Bins</u> Cr PAL asked whether Council can place the green waste bins in the Kampong area again as there hasn't been one in a few months. She also asked for Council to have a look at a few waste that was burnt near the store rooms behind the Blue block in Kampong.</p> <p>The Shire President replied that the matter will be taken on notice for Manager Planning Building and Health.</p>	MPBH	<p>Health and Building Officer De Cruz advised to have Alec Koh place green bins at Kampong when next available.</p> <p>MPB&amp;H had staff remove old mattress from rear area of Kampong.</p>
	<p><u>Cleaning of Basketball Court in Kampong</u> Cr PAL asked if Manager Recreation Services could have a look at the basketball court and ask Commonwealth to have it cleaned on a regular basis as it needs a clean after the wet weather.</p> <p>The matter was taken on notice for the Manager Recreation Services</p>	MRS	

#### 4 PUBLIC QUESTION TIME

- 4.1 Cr **YON** raises concerns from residents of speeding traffic along the Silver City road from Silver City on the way to Poon Saan between 7am to 8am. This is a 40km/h zone and has a bus stop located on it utilised by school students. Cr YON raises that the number of speeders seem to be in government vehicles from the IDC.
- Cr **FOO** suggests that an awareness email could be sent to the IDC to remind users that it is a 40km/h zone. Acting **CEO** to raise the matter with the AFP at next interagency meeting.
- 4.2 Cr **KOH** asked for an update on the letter Shire sent to the Administrator regarding solar lighting. CEO answered that letter was sent 9<sup>th</sup> August, and that Shire has not received a reply yet. Cr **KOH** passed to CEO a solar light brochure for filing.

- 4.3 Cr **YON** raised a query from residents who would like to know how Shire Rates are calculated. MFA GAN provides answer that the independent body Landgate provide a Gross Rating Valuation (GRV) on properties and that this forms the basis of how Shire Rates are calculated in WA.

**CEO** to develop a fact sheet for Councilors on Shire Rate calculations.

## **5 APPLICATIONS FOR LEAVE OF ABSENCE**

- 5.1 Cr Lee (13/8/16-27/8/16)

<b>Council Resolution</b>		
<b>Moved: Cr YON</b>	<b>Seconded: Cr SAW</b>	<b>Res. No: 89/16</b>
That the leave of absence application submitted by Cr LEE (13/8/2016 to 27/8/2016) be approved		
<b>Carried:</b>	<b>7/0</b>	

## **6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

### **7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS**

#### **7.1 Minutes of Ordinary Council Meeting held on 26 July 2016**

Members considered the unconfirmed minutes.

<b>Council Resolution</b>		
<b>Moved: Cr WOO</b>	<b>Seconded: Cr YON</b>	<b>Res. No: 90/16</b>
That Council adopt the unconfirmed minutes of the 26 July 2016 Council Meeting.		
<b>Carried:</b>	<b>7/0</b>	

#### **7.2 Business Arising from the Minutes of Previous Meetings**

CEO **PRICE** provided an update on item 7.1 from the July Council Meeting regarding obtaining Ministerial exemptions for items of business Councilors have declared an interest in. CEO **PRICE** hopes to have these exemptions ready for the September Council Meeting.

## **8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

## **9 REPORTS OF COMMITTEES**

- 9.1 Minutes of Seniors Citizen Advisory Committee Meetings

<b>Council Resolution</b>		
<b>Moved: Cr PAL</b>	<b>Seconded: Cr YON</b>	<b>Res. No: 91/16</b>
That the Confirmed Minutes of the Senior Citizens Centre Advisory Committee meeting held on 4 April 2016 and the Unconfirmed Minutes of the Senior Citizens Centre Advisory Committee meeting held on 1 August 2016 be received.		
<b>Carried:</b>	<b>7/0</b>	

## **10 REPORTS OF OFFICERS**

### **10.1 Chief Executive Officer**

- 10.1.1 Adoption of Investment Policy

<b>Council Resolution</b>		
<b>Moved: Cr WOO</b>	<b>Seconded: Cr YON</b>	<b>Res. No: 92/16</b>
That Council accept the revised Investment Policy for adoption		
<b>Carried:</b>	<b>7/0</b>	

#### 10.1.2 Food Fest – Sponsorship Request

<b>Council Resolution</b>		
<b>Moved: Cr KOH</b>	<b>Seconded: Cr YON</b>	<b>Res. No: 93/16</b>
That Council approves to sponsor \$600 to the Sub Committee through Arts & Culture Christmas Island – Food Fest to be held on 20 – 27 August 2016		
<b>Carried: 7/0</b>		

#### 10.1.3 Debt Write Off

<b>Council Resolution</b>		
<b>Moved: Cr YON</b>	<b>Seconded: Cr PAL</b>	<b>Res. No: 94/16</b>
That Council delegates authority to the Acting Chief Executive Officer to write off the debt of \$2,581 of invoice #16474 of CASA Leisure Pty Ltd		
<b>Carried: 7/0</b>		

#### 10.1.4 LIA Sale

<b>Council Resolution</b>		
<b>Moved: Cr SAW</b>	<b>Seconded: Cr WOO</b>	<b>Res. No: 95/16</b>
That Council approves the proposed LIA advertisement to go into the West Australian 27th August 2016 and the Islander of 2nd September, requesting interested parties to submit their tender bid by October 21 for Lots 11, 13 and 14 of the LIA.		
<b>Carried: 7/0</b>		

### 10.2 Manager Finance & Administration

#### 10.2.1 Schedule of Accounts – July 2016

<b>Council Resolution</b>		
<b>Moved: Cr KOH</b>	<b>Seconded: Cr PAL</b>	<b>Res. No: 96/16</b>
That Council approves the expenditure as presented in July 2016 Schedule of Accounts.		
<b>Carried: 7/0</b>		

#### 10.2.2 Financial Statement June & July 2016

<b>Council Resolution</b>		
<b>Moved: Cr MASLI</b>	<b>Seconded: Cr WOO</b>	<b>Res. No: 97/16</b>
That Council receive the Financial Statement of the 30 June (unaudited) & 31 July 2016 for the Municipal Fund.		
<b>Carried: 7/0</b>		

### 10.3 Manager Community Services

### 10.4 Manager Works & Services

#### 10.4.1 Amendment of One Way Section of Poon Saan Road

<b>Council Resolution</b>		
<b>Moved: Cr YON</b>	<b>Seconded: Cr SAW</b>	<b>Res. No: 98/16</b>
<ol style="list-style-type: none"><li>1. Advertise by public notice the proposed change to the one way section of the Northern leg of Poon Saan Road and invite submissions.</li><li>2. Write directly to the adjacent property owners seeking comment.</li></ol>		



3. Seek comment from the AFP on the proposed change.

**Carried: 7/0**

**10.5 Manager Planning, Building & Health**

**10.6 Manager Recreation Services & Training Officer**

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

12.1 Introduction of new business

**Council Resolution**

**Moved: Cr YON**

**Seconded: Cr LEE**

**Res. No: 99/14**

That Council introduce new business by decision of the meeting, being an item from the Manager of Planning, Building and Health.

**Carried: 7/0**

12.2 Roofed Timber Deck

**Council Resolution**

**Moved: Cr YON**

**Seconded: Cr PAL**

**Res. No: 100/16**

That Council grant retrospective planning approval for the roofed timber deck under construction subject to:

1. The applicant is to submit an Application for Building Permit to the Shire with plans to be signed off by a practicing structural engineer; and
2. Where deck heights dictate a complying balustrade and stair rails are to be installed.

**Carried: 7/0**

**13 BEHIND CLOSED DOORS**

**14 CLOSURE OF MEETING**

The Deputy Shire President closed the meeting at 7.30pm.

**15 DATE OF NEXT MEETING: 27 September 2016.**