



CONFIRMED MINUTES

Ordinary Meeting held on 25 October 2016



SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 25 October 2016

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CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 25 October 2016

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Shire President declared the meeting open at 7.00pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Shire President
Deputy President
Councillors

Cr Gordon **THOMSON**
Cr Kee Heng **FOO**
Cr Azmi **YON**
Cr Hafiz **MASLI (7.17pm)**
Cr Nora **KOH**
Cr Kelvin **LEE**
Cr Rosnah **PAL**
Cr Vincent **SAW**

Acting Chief Executive Officer
Manager Finance and Admin
Manager of Works and Services
Acting Manager Community Services
Acting Manager Planning, Building, Health
Minute Taker

David **PRICE**
So Hon **GAN**
Terry **CLARKE**
Susan **DE CRUZ**
Ron **DE CRUZ**
Chris **SU**

2.2 Leave of Absence

Councillor

Cr Phillip **WOO**

2.3 Apologies

Manager Community Services
Manager Planning, Building, Health
Manager Recreation Services and Training Officer

Boon Beng **CHEW**
Colin **WHEADON**
Oliver **LINES**

2.4 Declarations of Financial/Impartiality/Proximity Interest

Councillors noted common interest and exception for Councillors to be able to discuss item 10.1.2 regarding Councillor allowances.

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

4.1 CR LEE asked Council to follow up on reports of oil burn off in the Barracks. CEO to send Health Officer to investigate and report back.

4.2 CR KOH inquired about the budget. CEO is awaiting on resolution on income budgeted from the Commonwealth Roads Authority grant. Key Council staff to have a budget meeting in Dec-Jan on how to have a sustainable budget going forward.

4.3 CR YON acknowledges work of Territory Week volunteers Chris SU, Oliver LINES, Darren MARSH, Hafiz MASLI and Suzane CHAN.

- 4.4 CR FOO informs Council that the Pak Kam Loh industrial bin is missing and that residents had asked on it whereabouts. Ron DE CRUZ, acting MPBH, said that repairs to the industrial bins could be made if SOCI staff had the materials to do so. Cr FOO requested an up-date from section on status of new plastic skip bins. Acting MPBH to follow up on manager's return.
- 4.5 Cr YON requested to know if cyclone clean notice was completed yet. President THOMSON replied that it has.

5 APPLICATIONS FOR LEAVE OF ABSENCE

- 5.1 Cr WOO & SAW

Council Resolution		
Moved: Cr Yon	Seconded: Cr Pal	Res. No:117 /16
That the leave of absence application submitted by Cr WOO (12/10/16 to 9/11/16) and Cr SAW (24/12/16 to 25/02/17) be approved.		
Carried: 7/0		

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 27 September 2016

Members considered the unconfirmed minutes.

Council Resolution		
Moved: Cr Yon	Seconded: Cr Pal	Res. No: 118/16
That Council adopt the unconfirmed minutes of the 27 September 2016 Council Meeting.		
Carried: 7/0		

6.2 Business Arising from the Minutes of Previous Meetings

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

- 8.1 President THOMSON updated the Council that Dept. Infrastructure and Regional Development Minister Fiona NASH will be visiting the Indian Ocean Territories for the first time in the first week of September. President THOMSON said DIRD had invited Council to a noon meeting on Friday 4th November to meet the Minister. Several Councillors expressed that this clashed with the Friday noon prayers; resolved that CEO would request DIRD if Council could be scheduled earlier or later in the day. CEO to follow up.

President THOMSON presented draft of briefing for the visit and asked Councillors for issues to be brought up to the Minister to add to it. SOCI is to present a finalised list of agenda items to Minister's Office before the meeting. Cr KOH noted Aged Care as an item to raise as well as the Mammogram machine replacement at IOTHS. Cr YON raised the right-to-buy option for public housing tenants, a matter raised previously with former Ministers.

Council agrees to discuss further in part 12 of meeting "New Business without Notice"

9 REPORTS OF COMMITTEES

- 9.1 Minutes of Community Welfare Fund Management Committee

Council Resolution		
Moved: Cr FOO	Seconded: Cr SAW	Res. No: 119/16

That the confirmed minutes of the Community Welfare Fund Management Committee held on 28 July 2015 and the Unconfirmed Minutes of the Community Welfare Fund Committee Meeting held on 14 October 2016 is received.

Carried: 7/0

Cr Hafiz MASLI arrived at 7.17pm

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 CEO Resignation and replacement process

Council Resolution

Moved: Cr YON

Seconded: Cr KOH

Res. No: 120/16

1. That Council accepts the resignation of Kelvin Matthews as the Shire's CEO effective 12 January 2017. Council expresses its sincere gratitude and thanks to Mr Matthews for his service as the CEO for the past 6.5 years and wishes him and his family the very best in his future endeavors.
2. Council endorses the following process to identify a replacement CEO
 - A selection Panel consisting of 3 Councillors to be appointed to oversee the replacement process and to make a recommendation to Council on the replacement CEO
 - The position be advertised in the next Islander and the Western Australian on 29 October
 - Applications close 4.00pm (Local Time) Monday 14 November 2016
 - Short list developed by 18 November
 - Interviews from 21 to 25 November
 - 28 November to 2 December Selection Panel makes a decision on the preferred candidate and the candidate accepts
 - 8 December council receives a recommendation from the Selection Panel of the CEO appointment
 - The new CEO takes up appointment at the end of the CEO's resignation period 12 January 2017

Carried: 8/0

Council Resolution

Moved: Cr YON

Seconded: Cr KOH

Res. No: 121/16

That Councillors THOMSON, CR LEE and CR YON form the Selection Panel for CEO replacement.

Carried: 8/0

Councillors noted common interest and exception for Councillors to be able to discuss item 10.1.2 regarding Councillor allowances.

10.1.2 Councillors Allowance

Council Resolution

Moved: Cr KOH

Seconded: Cr YON

Res. No: 122/16

Consistent with the previous position of Council the fees and allowances paid to Councilors be the maximum provided for, that President's, Deputy President's and Councilor's, allowances be adjusted accordingly within the Band 3, Part 6 and 7 of the Western Australian Salaries and Allowance Act 1975 determination of the Salaries and Allowance Tribunal for Local government Chief Executive Officers and Elected Members Pursuant to Section 7A and 7B, 12 April 2016.

Within the Provisions of Sections 5.98, 5.98(5), 5.98A(1) and 5.99 Local government Act (CI) 1995 the following annual allowance will be paid;

President Allowance	\$36,591
President Local Government meeting allowance	\$25,091
Deputy President Allowance	\$9,147
Deputy President Local Government meeting allowance	\$16,205
Councilors Local Government meeting allowance	\$16,205

That adjustment to be effective from 27 September 2016 being the determination variation date of the Western Australian Salaries and Allowance Tribunal to allocated Christmas Island to Band 3

Carried: 8/0 (Absolute Majority)

10.1.3 Boomerang Bags Project – Sponsorship Request

Council Resolution		
Moved: Cr YON	Seconded: Cr SAW	Res. No: 123/16
That Council approves to sponsor \$500 to the Island Care Christmas Island Boomerang Bags Project		
Carried: 8/0		

10.2 Manager Finance & Administration

10.2.1 Schedule of Accounts – September 2016

Council Resolution		
Moved: Cr FOO	Seconded: Cr PAL	Res. No: 124/16
That Council approves the expenditure as presented in September 2016 Schedule of Accounts.		
Carried: 8/0		

10.2.2 Financial Statement August 2016

Council Resolution		
Moved: Cr MASLI	Seconded: Cr SAW	Res. No: 125/16
That Council receive the Financial Statement of the 30 September 2016 for the Municipal Fund.		
Carried: 8/0		

10.2.3 Outstanding Rates/Debtors Report 30 September 2016

Council Resolution		
Moved: Cr FOO	Seconded: Cr LEE	Res. No: 126/16
The reported is noted.		
Carried: 8/0		

10.3 Manager Community Services

10.4 Manager Works & Services

10.5 Manager Planning, Building & Health

10.6 Manager Recreation Services & Training Officer

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

12.1 Motion to propose addition of a new item, DIRD Minister Fiona NASH meeting with Shire of Christmas Island.

Council Resolution

Moved: Cr YON

Seconded: Cr LEE

Res. No: 127/16

Council to accept the new item of business by decision of the meeting, DIRD Minister Fiona NASH meeting with the Shire of Christmas Island.

Carried: 8/0

12.2 Matters to add for discussion with the Minister

Council Resolution

Moved: Cr YON

Seconded: Cr PAL

Res. No: 128/16

Council to add discussion on Mammogram machine replacement, Aged Care and Public Housing Right to-Buy matters to the Shire's agenda for the Minister meeting.

Carried: 8/0

13 BEHIND CLOSED DOORS

14 CLOSURE OF MEETING

The Shire President closed the meeting at 8pm

15 DATE OF NEXT MEETING: 22 November 2016.