



# CONFIRMED MINUTES

**Ordinary Meeting held on 13 December 2016**



## SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

**Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 13 December 2016**

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## **CONFIRMED MINUTES**

**Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 13 December 2016**

### **1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President declared the meeting open at 7.00pm.

### **2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/ DECLARATIONS OF FINANCIAL INTEREST**

#### **2.1 Record of Attendance**

Shire President  
Councillors

Cr Gordon **THOMSON**  
Cr Azmi **YON**  
Cr Nora **KOH**  
Cr Kelvin **LEE**  
Cr Philip **WOO**  
Cr Rosnah **PAL**  
Cr Hafiz **MASLI**  
Cr Vincent **SAW**

Acting Chief Executive Officer  
Manager Finance and Admin  
Manager Community Services  
Manager Recreation Services and Training Officer  
Manager of Works and Services  
Governance, Research, Policy & Grants Officer

David **PRICE**  
**GAN** So Hon  
**CHEW** Boon Beng  
Oliver **LINES**  
Terry **CLARKE**  
Chris **SU**

Minute Taker

Shikin **HASINUDIN**

#### **2.2 Leave of Absence**

Cr FOO

#### **2.3 Apologies**

#### **2.4 Declarations of Financial/Impartiality/Proximity Interest**

### **3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

### **4 PUBLIC QUESTION TIME**

### **5 APPLICATIONS FOR LEAVE OF ABSENCE**

5.1 Cr KOH

#### **Council Resolution**

**Moved: Cr YON**

**Seconded: Cr MASLI**

**Res. No: 141/16**

That the leave of absence application submitted by Cr KOH (7/1/17 to 21/2/17) be approved.

**Carried: 8/0**

### **6 PETITIONS/DEPUTATIONS/PRESENTATIONS**

### **7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS**

## 7.1 Minutes of Ordinary Council Meeting held on 22 November 2016

Members considered the unconfirmed minutes.

### Council Resolution

**Moved: Cr LEE**

**Seconded: Cr WOO**

**Res. No: 142/16**

That Council adopt the unconfirmed minutes of the 22 November 2016 Council Meeting.

**Carried: 8/0**

## 7.2 Business Arising from the Minutes of Previous Meetings

## 8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

## 9 REPORTS OF COMMITTEES

### 9.1 Minutes of Community Consultative Committee Meetings

### Council Resolution

**Moved: Cr MASLI**

**Seconded: Cr SAW**

**Res. No: 143/16**

That the Confirmed Minutes of the Community Consultative Committee meetings held on 7 September 2016 and 5 October 2016 and the Unconfirmed Minutes of the Community Consultative Committee meeting held on 2 November 2016 be received

**Carried: 8/0**

## 10 REPORTS OF OFFICERS

### 10.1 Chief Executive Officer

#### 10.1.1 Appoint of Acting CEO

### Council Resolution

**Moved: Cr YON**

**Seconded: Cr PAL**

**Res. No: 144/16**

That Council appoint the Manager Finance and Administration, Ms Gan So Hon as Acting Chief Executive Officer for the period 19<sup>th</sup> December 2016 to 7<sup>th</sup> January 2017 inclusive, and that the applicable higher duties apply

**Carried: 8/0**

### 10.2 Manager Finance & Administration

#### 10.2.1 Schedule of Accounts – November 2016

### Council Resolution

**Moved: Cr LEE**

**Seconded: Cr KOH**

**Res. No: 145/16**

That Council approves the expenditure as presented in November 2016 Schedule of Accounts.

**Carried: 8/0**

#### 10.2.2 Financial Statement November 2016

### Council Resolution

**Moved: Cr PAL**

**Seconded: Cr YON**

**Res. No: 146/16**

That Council receive the Financial Statement of the 30 November 2016 for the Municipal Fund.

**Carried: 8/0**

### 10.3 Manager Community Services

#### 10.3.1 Community Welfare Fund Update

##### **Council Resolution**

**Moved: Cr YON**

**Seconded: Cr WOO**

**Res. No: 147/16**

The Community Welfare Fund Disbursement/Contribution Update as presented is received

**Carried: 8/0**

### 10.4 Manager Works & Services

#### 10.4.1 LIA Development Expenditure

##### **Council Resolution**

**Moved: Cr MASLI**

**Seconded: Cr WOO**

**Res. No: 148/16**

That Council approve the payment of \$79,806 to GCIM for the installation of water and sewage at the LIA in Quarry Road, including, piping, joins, sewage inspection lids etc. To be installed in the services trench at the LIA Stage one development site in Quarry Road. There will be one final payment to be made at a later date to make up the difference of this invoice and the quoted price of \$181,180

**Carried: 8/0**

### 10.5 Manager Planning, Building & Health

### 10.6 Manager Recreation Services & Training Officer

#### 10.6.1 Shire Honour Board

##### **Council Resolution**

**Moved: Cr SAW**

**Seconded: Cr KOH**

**Res. No: 149/16**

That Council approves the fabrication and order of a Shire Council Honour's Board for the Council Chamber

**Carried: 8/0**

### 11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

#### 11.1 Shire President report and motion on appointment of Chief Executive Officer

##### **Council Resolution**

**Moved: Cr SAW**

**Seconded: Cr MASLI**

**Res. No: 150/16**

The meeting be closed to members of the public in accordance with section 5.23(2)(a) of the Local Government Act 1995 for council to discuss matters of a confidential nature.

**Carried: 8/0**

The Chief Executive Officer and Managers left the Chamber at 7.15pm.

**Council Resolution****Moved: Cr PAL****Seconded: Cr WOO****Res. No: 151/16**

The selection panel, consisting of Councillors Azmi Yon, Kelvin Lee and Gordon Thomson, recommends:

1. The appointment of David Price to the position of Chief Executive Officer of the Shire of Christmas Island, commencing on 14 January 2017;
2. The terms and conditions of employment for a fixed term of four years, set out in the contract of employment document marked as Attachment 1 to this report, are to apply to the employment of David Price;
3. The President, Councillor Gordon Thomson, is authorised to sign and execute the contract of employment on behalf of this Council.

**Carried: 8/0****Council Resolution****Moved: Cr LEE****Seconded: Cr YON****Res. No: 152/16**

The meeting be reopened to members of the public.

**Carried: 8/0**

The Chief Executive Officer and Managers entered the Chamber at 7.18pm

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING****13 BEHIND CLOSED DOORS****14 CLOSURE OF MEETING**

The Shire President closed the meeting at 7.20pm

**15 DATE OF NEXT MEETING: 14 February 2016.**