



CONFIRMED MINUTES

Ordinary Meeting held on 14 February 2017



SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 14 February 2017

TABLE OF CONTENTS

Agenda No.	Item	Page
1	<u>DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS</u> 1.1 SHIRE PRESIDENT DECLARED THE MEETING OPEN AT 7.00PM	1
2	<u>RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE GRANTED/DECLARATION OF FINANCIAL/PROXIMITY & IMPARTIALITY INTERESTS</u> 2.1 RECORD OF ATTENDANCE 2.2 LEAVE OF ABSENCE 2.3 APOLOGY 2.4 DECLARATION OF FINANCIAL/IMPARTIALITY/PROXIMITY INTEREST	1
3	<u>RESPONSE TO PREVIOUS PUBLIC QUESTION TAKEN ON NOTICE</u>	1
4	<u>PUBLIC QUESTION TIME</u>	1-2
5	<u>APPLICATION FOR LEAVE OF ABSENCE</u>	2
6	<u>PETITIONS/DEPUTATIONS/PRESENTATIONS</u>	2
7	<u>CONFIRMATION OF MINUTES OF PREVIOUS MEETING(S)/BUSINESS ARISING FROM PREVIOUS MEETINGS</u> 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD ON 22 NOVEMBER 2016 7.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS	2
8	<u>ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION</u>	2
9	<u>COMMITTEE REPORTS</u> 9.1 MINUTES OF COMMUNITY CONSULTATIVE COMMITTEE MEETINGS	3
10	<u>OFFICER REPORTS</u>	
10.1	<u>CHIEF EXECUTIVE OFFICER</u> 10.1.1 LOCAL GOVERNMENT COMPLIANCE AUDIT RETURN 1 JAN 2016 TO 31 DEC 2016 10.1.2 SHIRE OF CHRISTMAS ISLAND – WESTPAC BANK SIGNATORY 10.1.3 BUDGET REVIEW 10.1.4 LEASE – 23 SEAVIEW DRIVE	3-4

10.2	<u>MANAGER FINANCE AND IT</u> 10.2.1 SCHEDULE OF ACCOUNTS – DECEMBER 2016 & JANUARY 2017 10.2.2 FINANCIAL STATEMENTS - DECEMBER 2016 & JANUARY 2017 10.2.3 OUTSTANDING RATES/DEBTORS REPORT 31 JAN 2017	4
10.3	<u>MANAGER COMMUNITY SERVICES</u>	4
10.4	<u>MANAGER WORK & SERVICES</u> 10.4.1 TENDER FOR SALE OF SURPLUS ITEMS AND EQUIPMENT	4
10.5	<u>MANAGER PLANNING BUILDING & HEALTH</u>	4
10.6	<u>MANAGER RECREATIONAL SERVICES</u> 10.6.1 SKATE PARK CONCEPTUAL DESIGN ENDORSEMENT	4-5
11	<u>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</u>	5
12	<u>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING</u>	5
13	<u>BEHIND CLOSED DOORS</u>	5
14	<u>CLOSURE OF MEETING</u> THE SHIRE PRESIDENT CLOSED THE MEETING AT 7.55PM	5
15	<u>DATE OF NEXT MEETING: 28 MARCH 2017</u>	5



CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 14 February 2017

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the meeting open at 7.00pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Shire President
Councillors

Cr Gordon **THOMSON**
Cr Azmi **YON**
Cr Kee Heng **FOO**
Cr Kelvin **LEE**
Cr Philip **WOO**
Cr Rosnah **PAL**
Cr Hafiz **MASLI**

Acting Chief Executive Officer
Manager Finance and Admin
Acting Manager Community Services
Manager Recreation Services and Training Officer
Acting Manager Planning Building & Health

David **PRICE**
GAN So Hon
Susan **De Cruz**
Oliver **LINES**
Ron **De Cruz**

Minute Taker

Wei **HO**

2.2 Leave of Absence

Councillor
Councillor

Cr Nora **KOH**
Cr Vincent **SAW**

2.3 Apologies

2.4 Declarations of Financial/Impartiality/Proximity Interest

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

4.1 Cr LEE requested to clear coconut trees at Lam Lok Loh as it always get hit by road train.

CEO to send Manager Work Services to investigate.

4.2 Cr FOO asked Council what is the outcome to the missing industrial bin at Pak Kam Loh. This issue has been raised again from the resident at Pak Kam Loh to Cr FOO. Cr FOO requested to have the industrial bin back in rotation.

CEO to investigate.

Cr PAL informs Council resident at Kampong has left rubbish on the ground beside the industrial bin, Cr PAL asked can the Council send someone to clean up.

CEO to investigate.

Cr Azmi YON arrived at 7.05pm

4.3 Cr PAL asked who's responsible for non-functioning solar lights and slippy boat ramps.
CEO to investigate.

4.4 Cr PAL asked do Council pay CI Water Blasting for the clean up at Drumsite school path way.
To be discuss in item 10.2.1.

4.5 Cr PAL asked do Council have a budget to replace existing playground equipment & install new playgrounds in old playground area. Cr PAL informed Council the Prickle Park at Silver City has no tree and playground equipment need to be replaced.

President THOMSON replied Council will investigate and identify playground that need to be replaced, tree has been planted and still waiting to grow.

4.6 Cr PAL mentioned to Council the purpose of witches hats along road on top of holes that has been left for a long time and it might cause hazard to public and asked if Council can clear up the witches hat and cover up the holes soon.

CEO to send Manager Work Services to investigate.

4.7 Cr PAL asked Council to fix the 'STOP' sign at inter-junction of Murray Road and Gaze Road.

CEO to send Manager Work Services to investigate.

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 13 December 2016

Members considered the unconfirmed minutes.

Council Resolution

Moved: Cr LEE

Seconded: Cr MASLI

Res. No: 1/17

That Council adopt the unconfirmed minutes of the 13 December 2016 Council Meeting.

Carried: 7/0

7.2 Business Arising from the Minutes of Previous Meetings

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8.1 Breast Screening - Mammography Machine

President THOMSON updated the Council the issue for replacing the mammography machine raised to the Minister in November 2016. A Community Bulletin from Indian Ocean Territories Number D4/2017 dated 9th February 2017 by the name of Karly Pidgeon, General Manager Indian Ocean Territories stated that Senator the Hon Fiona Nash, Minister for Local Government and Territories has agreed to purchase a new mammography machine for breast screening for Christmas Island.

8.2 Visit of Chinese Consul-General in Perth to Christmas Island

President THOMSON gives conclusion on the visit of Chinese Consul-General Perth to Christmas Island.

- 8.3 Minister Nash visit
President THOMSON informed Council to have a meeting with Minister Nash on the 7th March at recommended time 10.30am at Council Chamber.

9 REPORTS OF COMMITTEES

9.1 Minutes of Community Consultative Committee Meetings

Council Resolution

Moved: Cr MASLI

Seconded: Cr PAL

Res. No: 2/17

That the Confirmed Minutes of the Community Consultative Committee meetings held on 2 November 2016 and 7 December 2016 and the Unconfirmed Minutes of the Community Consultative Committee meeting held on 1 February 2016 be received

Carried: 7/0

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 Local Government Compliance Audit Return 1 Jan 2016 to 31 December 2016

Council Resolution

Moved: Cr LEE

Seconded: Cr FOO

Res. No: 3/17

Council adopts the 2016 Local Government Compliance Audit Return and instructs the Chief Executive Officer to forward the Return to the Director General, Department of Local Government and Communities, and Department of Infrastructure and Regional Development by 31 March 2017

Carried: 7/0

10.1.2 Shire of Christmas Island – Westpac Bank Signatory

Council Resolution

Moved: Cr LEE

Seconded: Cr YON

Res. No: 4/17

That Council authorises following personnel to operate and sign on behalf of the Shire of Christmas Island Westpac Bank Accounts.

- | | |
|-------------------------|------------------------------------|
| 1. David Eric Price | Chief Executive Officer |
| 2. Gan So Hon | Manager Finance & Admin |
| 3. Chew Boon Beng | Manager Community Services |
| 4. Terence Peter Clarke | Manager Work & Services |
| 5. Colin James Wheadon | Manager Planning Building & Health |
| 6. Ron Edward De Cruz | Building & Health Officer |

Carried: 7/0

10.1.3 Budget Review 2016/17

Council Resolution

Moved: Cr FOO

Seconded: Cr WOO

Res. No: 5/17

That the variations in the existing budget line items as set out in the attached proposed budget review report be approved

Carried: 7/0

10.1.4 Lease 23 Seaview Drive

Council Resolution

Moved: Cr LEE

Seconded: Cr YON

Res. No: 6/17

That Council approves Lease Agreement between the Shire of Christmas Island and the Scott Christopher Reid for a six (6) months period in accordance with Schedule Item 8 and Clause 5.8 of the

lease agreement at the rental amount of \$450.00 per week, effective 6th March 2017 to be sign by Shire President, CEO and Scott Christopher Reid.

Carried: 7/0

10.2 Manager Finance & Administration

10.2.1 Schedule of Accounts – December 2016 & January 2017

Council Resolution

Moved: Cr FOO

Seconded: Cr YON

Res. No: 7/17

That Council approves the expenditure as presented in December 2016 and January 2017 Schedule of Accounts.

Carried: 7/0

10.2.2 Financial Statement - December 2016 & January 2017

Council Resolution

Moved: Cr LEE

Seconded: Cr FOO

Res. No: 8/17

That Council receive the Financial Statement of the 31 December 2016 and January 2017 for the Municipal Fund.

Carried: 7/0

10.2.3 Outstanding Rates/Debtors Report

Council Resolution

Moved: Cr FOO

Seconded: Cr LEE

Res. No: 9/17

The Report is noted

Carried: 7/0

10.3 Manager Community Services

10.4 Manager Works & Services

10.4.1 Tender for Sale of Surplus Items and Equipment

Council Resolution

Moved: Cr LEE

Seconded: Cr WOO

Res. No: 10/17

That Council accepts the following tenders for the purchase of listed surplus equipment at the tendered price submitted:

Description	Plant No/ Asset No	Tenderer	Tendered Price
Grader tyre (6)	N/A	Phil Leslie: CI Cranage	\$1,800
Squirell Cherry Picker	P1179	D. Jones: Amicable Building	\$2,500
Tractor Massey Fergusson	P4922	D. Jones: Amicable Building	\$2,500
Tractor Massey Fergusson	P60899	D. Jones: Amicable Building	\$2,500
Toyota Hi-Lux 4 x 4D ute	P0330	Foong Choy Yan	\$8,870

Carried: 7/0

10.5 Manager Planning, Building & Health

10.6 Manager Recreation Services & Training Officer

10.6.1 Skate Park Conceptual Design Endorsement

Council Resolution

Moved: Cr MASLI

Seconded: Cr PAL

Res. No: 11/17

That Council agree to:

- Endorse the Skate Space Conceptual Plan attached by CONVIC.
- Endorse the Shire Contribution of 150k from the Recreation Centre Reserves Ledger.
- Endorses the above based on:
 - a) funding from the Commonwealth Building Better Regions Community Investments Stream
 - b) release of Council's endorsed Skate Park foreshore site location

Carried: 7/0

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 BEHIND CLOSED DOORS

14 CLOSURE OF MEETING

The Shire President closed the meeting at 7.55pm

15 DATE OF NEXT MEETING: 28 March 2017.