



CONFIRMED MINUTES

Ordinary Meeting held on 27 July 2017



SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 25 July 2017

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CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 25 July 2017

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 7.00pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Shire President
Councillors

Cr Gordon **THOMSON**
Cr Rosnah **PAL**
Cr Nora **KOH**
Cr Azmi **YON**
Cr Kelvin **LEE**
Cr Philip **WOO**
Cr Vincent **SAW**
Cr Hafiz **MASLI**

Chief Executive Officer
Manager Works & Services
Manager Finance and Admin
Manager Recreation Services and Training Officer
Manager Community Services

David **PRICE**
Terry **CLARKE**
GAN So Hon
Olivier **LINES**
CHEW Boon Beng

Minute Taker

Shikin **HASINUDIN**

2.2 Leave of Absence

2.3 Apologies

2.4 Declarations of Financial/Impartiality/Proximity Interest

2.4.1 Declaration of Impartiality Interest – Item 10.1.2 – Community Assistance Grants:

- Cr THOMSON declared an interest on the basis that he is the General Secretary of the Union of CI Workers (UCIW)
- Cr YON declared an interest on the basis that he is the President of CI Malay Association and a member of the UCIW
- Cr KOH declared an interest on the basis that she is the President of CI Women's Association, the Vice President of UCIW, a committee member of CI Neighbourhood Centre and a member of Chinese Literary Association.
- Cr LEE declared an interest on the basis that he is the Vice President of UCIW
- Cr WOO declared an interest on the basis that he is a member of UCIW
- Cr SAW declared an interest on the basis that he is an executive member of UCIW
- Cr PAL declared an interest on the basis that she is an executive member of CI Malay Association, a member of UCIW and an employee of CI District High School.
- Cr MASLI declared an interest on the basis that he is the coordinator of CI Neighbourhood Centre, a committee member of CI Malay Association and an executive committee of the UCIW.

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4 PUBLIC QUESTION TIME

- 4.1 Skip Bin – ANG Ah Him, Unit 4 Block 413, Kampong – Manager Community Services, Mr CHEW interpreted for Mr ANG who had asked Council if they could return the skip bin back that was located at block 413, blue block at Kampong, as it had been taken away for over a year now.

The CEO replied that the skip bin will be placed back by end of next week.

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 27 June 2017

Members considered the unconfirmed minutes.

Council Resolution

Moved: Cr WOO

Seconded: Cr YON

Res. No: 60/17

That Council adopt the unconfirmed minutes of the 27 June 2017 Council Meeting.

Carried: 8/0

7.2 Business Arising from the Minutes of Previous Meetings

The CEO advised Council regarding to item 10.5.7 Christmas Island Phosphate (CIP) Resources Conveyor C2 Permanent Support Works of previous Council meeting minutes that he had met with CIP and is waiting on the engineer's feedback before he would take action on the item again.

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

- 8.1 The Shire President announced that he received a letter from Karly Pidgeon regarding the proposed name of the park adjacent to the Police Station on Gaze Road which is known as Police Padang. The proposed name is 'Tea Gardens'. Ms Pidgeon wrote to seek the views of the Council on the proposed name. This letter will be brought up as item 12.2 for a Council recommendation.
- 8.2 The Shire President advised Council that he had just written a letter to the Minister regarding our concerns about the threat to lives and property in the Kampong arising from landslide risk. This letter was circulated to all Councillors this afternoon.
- 8.3 The Shire President advised Council that he received a letter from Department of Infrastructure and Regional Development (DIRD) regarding the current status of negotiations in the SDA review and renegotiation process.
- 8.4 The Shire President advised Council that most of the Councillors will be attending the WA Local Government Convention next week from 2nd August to 4th August.

9 REPORTS OF COMMITTEES

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 Review of Purchasing Policy

Council Resolution

Moved: Cr LEE

Seconded: Cr SAW

Res. No: 61/17

That Council adopts the updated Purchasing Policy for the Shire Policy Manual.

Carried: 8/0

10.1.2 Community Assistance Grants

Declaration of Impartiality Interest – Item 10.1.2 – Community Assistance Grants:

- Cr THOMSON declared an interest on the basis that he is the General Secretary of the Union of CI Workers (UCIW)
- Cr YON declared an interest on the basis that he is the President of CI Malay Association and a member of the UCIW
- Cr KOH declared an interest on the basis that she is the President of CI Women’s Association, the Vice President of UCIW, a committee member of CI Neighbourhood Centre and a member of Chinese Literary Association.
- Cr LEE declared an interest on the basis that he is the Vice President of UCIW
- Cr WOO declared an interest on the basis that he is a member of UCIW
- Cr SAW declared an interest on the basis that he is an executive member of UCIW
- Cr PAL declared an interest on the basis that she is an executive member of CI Malay Association, a member of UCIW and an employee of CI District High School.
- Cr MASLI declared an interest on the basis that he is the coordinator of CI Neighbourhood Centre, a committee member of CI Malay Association and an executive committee of the UCIW.

Council Resolution

Moved: Cr SAW

Seconded: Cr WOO

Res. No: 62/17

1. The Chief Executive Officer is authorised to make payments to those organisations listed under “Proposed” in Attachment 10.1.2.1 on the basis that the approved activity occurs. In the event that the activity does not occur, the donation so allocated will be returned to the fund pool.
2. The Chief Executive Officer write to each applicant advising the outcome of their application and, in the case of unsuccessful applicants, offering any in-kind assistance that may be available to enable the organisation to achieve their objectives.

Carried: 8/0

10.1.3 Lease 28 Seaview Drive

Council Resolution

Moved: Cr KOH

Seconded: Cr PAL

Res. No: 63/17

That Council approves Lease Agreement between the Shire of Christmas Island and Dan and Jahna Luke for a Twenty four (24) months period in accordance with Schedule Item 8 and Clause 5.8 of the lease agreement at the rental amount of \$500.00 per week, effective 28th July 2017. The lease is to be signed by the Shire President and the CEO.

Carried: 8/0

10.1.4 Settlement Sports Hall Redevelopment Preliminary Design Concept – June 2017

Council Resolution

Moved: Cr YON

Seconded: Cr LEE

Res. No: 64/17

The Council adopts the Settlement Sports Hall (SSH) Redevelopment Preliminary Design Concept - June 2017 - and the report is advertised for public comments in accordance with clause 9.4 of the Town Planning Scheme before making decision about potential new usage for the SSH building and application for funding.

Carried: 8/0

10.1.5 Annual Budget 2017/18

Council Resolution

Moved: Cr LEE

Seconded: Cr WOO

Res. No: 65/17

1. Council adopts the 2017/18 Annual Budget of the Shire of Christmas Island as presented to the Ordinary Council Meeting of the 25 July 2017.

2. A materiality level of plus/minus 10% or plus/minus \$10,000 (whichever is the greater) to define significant variance in budget estimates and monthly reports is endorsed.
3. Council adopts the accounting policies contained within the budget.
4. The Shire President/Deputy President and Councillors' allowances to be paid as follows:
 - a) Pursuant to section 5.98 of the *Local Government Act 1995*, council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:

Shire President	\$25,091
Councillors	\$16,205
 - b) Pursuant to section 5.98(5) of the *Local Government Act 1995*, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:

Shire President	\$36,591
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 - c) Pursuant to section 5.98A (1) of the *Local Government Act 1995*, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance (25%):

Deputy President	\$9,147.75
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Carried: 8/0

10.1.6 Corporate Business Plan 2017-2021

Council Resolution

Moved: Cr YON

Seconded: Cr MASLI

Res. No: 66/17

That Council adopts the Corporate Business Plan 2017 – 2021, "*Christmas Island – A Place for Everyone, Without Exception.*"

Carried: 8/0

10.2 Manager Finance & Administration

10.2.1 Schedule of Accounts – June 2017

Council Resolution

Moved: Cr LEE

Seconded: Cr KOH

Res. No: 67/17

That Council approves the expenditure as presented in June 2017 Schedule of Accounts.

Carried: 8/0

10.2.2 Outstanding Rates/Debtors Report 30 June 2017

Council Resolution

Moved: Cr YON

Seconded: Cr KOH

Res. No: 68/17

The report is noted.

Carried: 8/0

10.3 Manager Community Services

10.4 Manager Works & Services

10.4.1 Items Sale by Tender

Council Resolution

Moved: Cr YON

Seconded: Cr SAW

Res. No: 69/17

That Council agree to present for sale by tender the following listed items. The closing date for the tender process will be 2.00pm Friday 25th August. The CEO is to provide listed preferred tenders for consideration for Council at the Ordinary Council Meeting in September 2017.

Carried: 8/0

10.5 Manager Recreation Services & Training Officer

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Council Resolution

Moved: Cr YON

Seconded: Cr LEE

Res. No: 70/17

Council accepts item 12.1 Legal Framework for Effective Economic Development in the IOT to be discussed

Carried: 8/0

Council Resolution

Moved: Cr YON

Seconded: Cr KOH

Res. No: 72/17

Council advises Minister Nash of the urgent necessity for the Australian Government to act for the social and economic interest of the people of Christmas Island.

Council endorses the content of Brian Lacy and Herve Calmy 16 March 2017 letter to Minister Nash regarding the introduction of a Legal framework for effective economic development in the Indian Ocean Territories.

Council requests the Minister provide a formal response to the said letter.

Carried: 8/0

Council Resolution

Moved: Cr WOO

Seconded: Cr PAL

Res. No: 73/17

Council accepts item 12.2 Tea Gardens to be discussed

Carried: 8/0

Council Resolution

Moved: Cr WOO

Seconded: Cr PAL

Res. No: 74/17

That Council supports the proposed name 'Tea Gardens' for the park adjacent to the Police Station

Carried: 8/0

13 BEHIND CLOSED DOORS

Council Resolution

Moved: Cr YON

Seconded: Cr SAW

Res. No: 75/17

The meeting be closed to members of the Public in accordance with section 5.23(2) of the Local Government Act 1995 for Council to discuss matters of a confidential nature.

Carried: 8/0

13.1 The CEO's Salary Package

Council Resolution		
Moved: Cr MASLI	Seconded: Cr SAW	Res. No: 76/17
That Council approves a rise in the Salary Component within the CEO's Salary Package from \$117,860 to \$135,000 effective from 7 th July 2017.		
Carried: 8/0		

Council Resolution		
Moved: Cr YON	Seconded: Cr LEE	Res. No: 77/17
The meeting be reopened to members of the Public.		
Carried: 8/0		

14 CLOSURE OF MEETING

The President closed the meeting at 9.10pm

15 DATE OF NEXT MEETING: 22 August 2017.