



# CONFIRMED MINUTES

**Ordinary Meeting held on 27 June 2017**



## SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

**Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 27 June 2017**

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## **CONFIRMED MINUTES**

**Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 27 June 2017**

### **1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Deputy President declared the meeting open at 7.00pm.

### **2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST**

#### **2.1 Record of Attendance**

Councillors

Cr **FOO** Kee Heng  
Cr Rosnah **PAL**  
Cr Azmi **YON**  
Cr Kelvin **LEE**  
Cr Philip **WOO**  
Cr Vincent **SAW** (7.02pm)

Acting Chief Executive Officer  
Manager Planning Building & Health  
Manager Works & Services  
Manager Finance and Admin  
Manager Recreation Services and Training Officer

Colin **WHEADON**  
Colin **WHEADON**  
Terry **CLARKE**  
**GAN** So Hon  
Olivier **LINES**

Minute Taker

Shikin **HASINUDIN**

#### **2.2 Leave of Absence**

Cr MASLI & Cr KOH

#### **2.3 Apologies**

Cr SAW entered the chamber at 7.02pm

#### **2.4 Declarations of Financial/Impartiality/Proximity Interest**

Cr FOO, YON, LEE and WOO declared a Financial Interest in item 10.5.7, Christmas Island Phosphate Resources Conveyor C2 Proposed Permanent Support Work whereby these councillors are shareholders in Christmas Island Phosphates.

Cr PAL declared a Financial Interest in item 10.5.7, Christmas Island Phosphate Resources Conveyor C2 Proposed Permanent Support Work whereby she is a shareholder in Christmas Island Phosphates and in item 10.5.2, Application for Planning Approval 01/2017 – Class 7b Storage Shed at Christmas Island District High School whereby she is an employee at CIDHS.

### **3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

#### **4 PUBLIC QUESTION TIME**

4.1 Cr WOO – Lump of dirt on Murray Road – Cr WOO advised Council that he was approached by the public concerning about the lump of dirt left on the road from the frontend loaders that exit from the Christmas Island Phosphates (CIP) dryers. It's a hazard for road users.

Manager Works and Services (MWS) said that he had already spoken to CIP regarding this matter and has also mentioned to them that these frontend loaders should also be escorted.

- 4.2 Cr PAL – Car Parking Bay Lines – Cr PAL asked Council if the parking bay lines around town can be repainted as they are quite faded.

The MWS answered that the parking bay lines get repainted at least twice a year but it has been difficult to do so with the amount of rain that we've had.

## 5 APPLICATIONS FOR LEAVE OF ABSENCE

Cr FOO (18/7/17 to 8/8/17)

### Council Resolution

**Moved: Cr LEE**

**Seconded: Cr SAW**

**Res. No: 42/17**

That the leave of absence application submitted by Cr FOO (18/7/17 to 8/8/17) be approved.

**Carried: 6/0**

## 6 PETITIONS/DEPUTATIONS/PRESENTATIONS

## 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

### 7.1 Minutes of Ordinary Council Meeting held on 23 May 2017

Members considered the unconfirmed minutes.

### Council Resolution

**Moved: Cr WOO**

**Seconded: Cr PAL**

**Res. No: 43/17**

That Council adopt the unconfirmed minutes of the 23 May 2017 Council Meeting.

**Carried: 6/0**

### 7.2 Business Arising from the Minutes of Previous Meetings

## 8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

## 9 REPORTS OF COMMITTEES

### 9.1 Minutes of Community Consultative Committee Meeting

### Council Resolution

**Moved: Cr LEE**

**Seconded: Cr PAL**

**Res. No: 44/17**

That the Confirmed Minutes of the Community Consultative Committee meeting held on 5 April 2017 and the Unconfirmed minutes of the Community Consultative Committee meeting held on 7 June be received.

**Carried: 6/0**

## 10 REPORTS OF OFFICERS

### 10.1 Chief Executive Officer

#### 10.1.1 Local Government Elections 21 October 2017

### Council Resolution

**Moved: Cr YON**

**Seconded: Cr SAW**

**Res. No: 45/17**

That the report be received and noted.

**Carried: 6/0**

**Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr WOO**

**Res. No: 46/17**

In accordance with Section 5.42 (1) and 5.44 of the Local Government Act 1995 (WA)(CI) Council delegates the following authority to the Chief Executive Officer:

- To make payments on behalf of Council in accordance with Council Signatory/Authorization of EFT Procedure
- To sign cheques on behalf of council for an amount not exceeding \$100,000 s6.10 (d);
- To incur expenditure and to issue official orders not exceeding \$100,000 for non-capital expenditure s6.10 (d);
- To decide free of charge use of community facilities in accordance with CS2 – Use of Community Facilities Policy of Council;
- Power of entrance, etc. in relation to road works;
- To write off debts or rates incorrectly raised & other bad debts up to \$200;
- To approve budget variations/new budget items not exceeding \$100,000;
- To obtain reassessment of the value of ratable property in the event of property improvement or property subdivision;
- To invest money held by council not required for immediate use s6.14;
- To arrange appropriate insurance in respect of all council properties;
- To negotiate terms and conditions of property leases;
- To dispose of property with no book value;
- To reimburse to an owner or occupier where property is damaged through the performance of a function of the local government to the maximum amount of \$2,000;
- To give notice to an occupier and or owner requiring them to do something in relation to land specified in Schedule 3.1 – Powers Under Notices to Owners or Occupiers of Land of the Local Government Act (WA) (CI) 1995
- To arrange for works to be carried out where the owner or occupier does not carry out required action in relation to land, and to recover the costs as a debt;
- To issue certificates of the local government pursuant to section 23 of the Strata Titles Act 1985 (WA)(CI).
- To change leases for the cost of insurance cover in respect to leased properties;
- As the principal Accounting Officer of Council, to prepare the annual financial reports;
- To affix the common seal of the Shire of Christmas Island as required; and
- In relation to recurrent expenditure, to pay amounts above the \$100,000 limit for:
  - Wages and salaries
  - Pay As You Earn taxation
  - Fringe Benefits taxation
  - insurance premiums
  - Electricity charges
  - Lease payments
  - MRWA projects
  - Superannuation
- To contract works or capital projects that have been previously approved by a resolution of Council
- Within the provisions of Section 3.50 (1) (1a) (2) (4) (8) of the Local Government Act 1995 (WA) (CI) to:
  - 1) To close any thoroughfare that the SOCI manages for the passage of vehicles, wholly or partially, for a period not exceeding four (4) weeks;
  - 2) To close any thoroughfare that the SOCI manages for the passage of vehicles, wholly or partially, for a period exceeding four (4) weeks

**Carried: 6/0**

## 10.2 Manager Finance & Administration

### 10.2.1 Schedule of Accounts – May 2017

#### **Council Resolution**

**Moved: Cr SAW**

**Seconded: Cr PAL**

**Res. No: 47/17**

That Council approves the expenditure as presented in May 2017 Schedule of Accounts.

**Carried: 6/0**

### 10.2.2 Financial Statement - May 2017

#### **Council Resolution**

**Moved: Cr YON**

**Seconded: Cr PAL**

**Res. No: 48/17**

That Council receive the Financial Statement of the 31 May 2017 for the Municipal Fund.

**Carried: 6/0**

### 10.2.3 Assets Write Off 2016/17

#### **Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr SAW**

**Res. No: 49/17**

Council approves to write off the assets of 2016/17 as set out in the attachment to this report.

**Carried: 6/0**

## 10.3 Manager Community Services

## 10.4 Manager Works & Services

## 10.5 Manager Planning, Building & Health

### 10.5.1 Disability Access Proposal

#### **Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr PAL**

**Res. No: 50/17**

That Council consider an Australian Standard 1428 compliant disability access way being installed at the George Fam Centre during the 2017-2018 financial year to service the lower level Council Chambers area and second level Office and Library area subject to funds being available or potential external grants being sourced.

**Carried: 6/0**

### 10.5.2 Application for Planning Approval 01/2017 – Class 7b Storage Shed at CIDHS

Cr PAL declared a Financial Interest in item 10.5.2, Application for Planning Approval 01/2017 – Class 7b Storage Shed at Christmas Island District High School whereby she is an employee at CIDHS.

Cr PAL left the chamber at 7.20pm

#### **Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr SAW**

**Res. No: 51/17**

That Council grant its conditional planning approval for the erection of a Class 7b Storage Shed at the Christmas Island District High School in the location depicted subject to the following conditions:

1. The applicant to submit to SOCI an Application for a Building Permit - Certified with requisite Certificate of Design Compliance.

**Carried: 5/0**

Cr PAL entered the chamber at 7.21pm

#### 10.5.3 Annual Monitoring & Annual Audit Compliance Report 2016/17 for the DER

**Council Resolution**

**Moved: Cr YON**

**Seconded: Cr PAL**

**Res. No: 52/17**

That Council accept and endorse the subject report which shall then be forwarded to the Department of Environment and Regulations as is required.

**Carried: 6/0**

#### 10.5.4 Application for Planning Approval 02/2017 to rebuild/overhaul and enlarge CI Cinema Screen Frame and Screen

**Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr SAW**

**Res. No: 53/17**

That Council grant conditional planning approval for the proposed rebuild / overhaul and enlargement of the CI Cinema Screen Frame and Screen subject to the following conditions:

1. The applicant to submit an Application for a Building Permit - Certified with its requisite Certificate of Design Compliance; and
2. A site plan stamped and dated by the WA Water Corporation as having been checked regards sewerage and water service plumbing locations.

**Carried: 6/0**

#### 10.5.5 Application for Planning Approval 03/2017 to build Patio and Deck at Heritage Listed Premises

**Council Resolution**

**Moved: Cr SAW**

**Seconded: Cr PAL**

**Res. No: 54/17**

That Council grant its planning approval for the proposed patio and deck at Lot 1/1051, Street no. 43a Gaze Rd, Christmas Island, 6798

**Carried: 6/0**

#### 10.5.6 SOCI Local Planning Scheme No. 2-Amendment No. 2 Gazettal

**Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr PAL**

**Res. No: 55/17**

That Council be advised that on Friday 16<sup>th</sup> June 2017 SOCI Local Planning Scheme No. 2 – Amendment No. 2 was published in the WA Government Gazette Edition 115 as PL406 as was approved by the Minister for Local Government and Territories in accordance with section 87 of the Planning and Development Act 2005 on 27 February 2017.

**Carried: 6/0**

#### 10.5.7 Christmas Island Phosphate Resources Conveyor C2 Proposed Permanent Support Works

Cr FOO, YON, PAL, LEE and WOO declared a Financial Interest in item 10.5.7, Christmas Island Phosphate Resources Conveyor C2 Proposed Permanent Support Work whereby these councillors are shareholders in Christmas Island Phosphates.

**Council Resolution**

**Moved: Cr YON**

**Seconded: Cr SAW**

**Res. No: 56/17**

That Council defer the item due to no quorum and seek exemption from the Minister for Councillors in order to participate in the item.

**Carried: 6/0**



**10.6 Manager Recreation Services & Training Officer**

**10.6.1 Installation of Chiller Drinking Fountain**

<p><b>Council Resolution</b></p> <p><b>Moved: Cr YON</b> <b>Seconded: Cr WOO</b> <b>Res. No: 57/17</b></p> <p>That Council agrees to:</p> <ol style="list-style-type: none"><li>1. Installing a Chiller Drinking Fountain Unit adjacent to the Poon Saan Basketball Court attached to the end wall of the Australian Border Force Accommodation Block which is not owned by SOCI; and</li><li>2. To the conditions from Border Force regards the installation of the Water Cooler Unit by the Shire of Christmas Island upon the Border Force premises.</li></ol> <p><b>Carried: 6/0</b></p>
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**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

<p><b>Council Resolution</b></p> <p><b>Moved: Cr YON</b> <b>Seconded: Cr SAW</b> <b>Res. No: 58/17</b></p> <p>Council accepts item 12.1 WALGA Local Government Conference 2017-Proxy Delegates to be discussed</p> <p><b>Carried: 6/0</b></p>
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<p><b>Council Resolution</b></p> <p><b>Moved: Cr YON</b> <b>Seconded: Cr SAW</b> <b>Res. No: 59/17</b></p> <p>That Council nominates two elected members, Cr PAL and Cr LEE as proxy delegates to register for the forthcoming 2017 conference.</p> <p><b>Carried: 6/0</b></p>
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**13 BEHIND CLOSED DOORS**

**14 CLOSURE OF MEETING**

The Deputy President closed the meeting at 7.35pm

**15 DATE OF NEXT MEETING: 25 July 2017.**