



UNCONFIRMED MINUTES

Ordinary Meeting held on 26 September 2017



SHIRE OF CHRISTMAS ISLAND MEETING MINUTES CERTIFICATION

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 26 September 2017

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UNCONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 26 September 2017

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President declared the meeting open at 7:00pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

2.1 Record of Attendance

Deputy President
Councillors

Cr Kee Heng **FOO**
Cr Rosnah **PAL**
Cr Azmi **YON**
Cr Kelvin **LEE**
Cr Philip **WOO**
Cr Vincent **SAW**
Cr Hafiz **MASLI**

Chief Executive Officer
Manager Finance and Admin
Manager Community Services
Manager Works & Services
Manager Recreation Services and Training Officer

David **PRICE**
GAN So Hon
CHEW Boon Beng
Terry **CLARKE**
Olivier **LINES**

Minute Taker
Governance, Research, Policy and Grants Officer

Chris **SU**

2.2 Leave of Absence – Cr **KOH**

2.3 Apologies

Shire President

Cr Gordon **THOMSON**

2.4 Declarations of Financial/Impartiality/Proximity Interest

Item 10.1.1 "Extension of the closure of the section of Murray Road Drumsite"
Cr **FOO**, Cr **WOO**, Cr **YON**, Cr **PAL**, Cr **LEE**, Cr **MASLI** declaring a proximity interest

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

3.1 Arenga Close speed hump proposal examined by MWS Terry **CLARKE**. Notes that it would address any speeding, but simultaneously cause a noise disruption on the street, regardless of the speed of the vehicle. CEO **PRICE** proposed that Cr **YON** and MWS Terry **CLARKE** meet onsite at the area, with consultation of residents in the street on the matter.

3.2 Water pipe damage at BBQ site at Cove. MWS Terry **CLARKE** advises that Water Corporation had been called in to address the issue and the site is now returned to normal.

4 PUBLIC QUESTION TIME

4.1 Closure of Murray Road – Mr **MCKNIGHT** of Lam Lok Loh, Drumsite queries the length of closure of the section of Murray Road in Drumsite adjacent to the Drumsite Park. He questions why the road is proposed to be closed off for another 12 months and raises concerns for instances of non-CIP heavy vehicles using the gated slip road in the area. Access to the slip

road is controlled by a locked gate; the gate does not seem to be locked and unlocked by CIP and left unlocked majority of the time.

Mr **MCKNIGHT** notes traffic flow through the slip road to be frequent at close of business and notes this is precisely the time the area is populated with children after school. Mr **MCKNIGHT** notes that the vehicles that do use the slip road are not CIP heavy vehicles and should be using the proper road, following the speed limits accordingly.

CEO **PRICE** responds that the length of closure to date has been necessary for both the Commonwealth and CIP to conduct their respective geo-technical reports on the site.

Council has received each report and is awaiting an engineer report and subsequent costings from Commonwealth, and a report from CIP on their proposed solution including a risk management plan to address both the re-opening of the road and the safety of the Kampong residents directly below the slippage site.

CEO **PRICE** stated he will contact CIP and AFP the next day to alert them to the slip-road usage and instances of speeding.

- 4.2 Cr **MASLI** enquired about the scheduling of skip bin pick up in Kampong. CEO **PRICE** stated he will clarify a schedule with the appropriate staff.

5 APPLICATIONS FOR LEAVE OF ABSENCE

Council Resolution		
Moved: Cr WOO	Seconded: Cr PAL	Res. No: 84 /17
That the leave of absence application submitted by Cr SAW (25/11/17 to 24/2/18) be approved.		
Carried:	7/0	

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 22 August 2017

Members considered the unconfirmed minutes.

Council Resolution		
Moved: Cr LEE	Seconded: Cr WOO	Res. No: 85 /17
That Council adopt the unconfirmed minutes of the 22 August 2017 Council Meeting.		
Carried:	7/0	

7.2 Business Arising from the Minutes of Previous Meetings

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

9 REPORTS OF COMMITTEES

9.1 Minutes of Community Consultative Committee Meetings

Council Resolution		
Moved: Cr SAW	Seconded: Cr LEE	Res. No: 86 /17
That the Confirmed Minutes of the Community Consultative Committee meetings held on 5 July 2017, 9 August 2017 and the Unconfirmed minutes of the Community Consultative Committee meeting held on 6 September 2017 be received.		
Carried:	7/0	

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.1.1 Extension of the closure of the section of Murray Road Drumsite

Council Resolution

Moved: Cr SAW

Seconded: Cr PAL

Res. No: 87/17

The report from the CEO on his intention to extend the closure of the section of Murray Road at Drumsite for 12 Months be noted.

Carried: 7/0

10.1.2 Review of Policy Manual as per UHY Haines Norton's recommendations in 'Report on a Review of Risk Management, Legislative Compliance and Internal Controls'

Council Resolution

Moved: Cr SAW

Seconded: Cr PAL

Res. No: 88 /17

That Council adopts the changes in Shire Policy Manual that seeks to address the recommendations made by UHY Haines Norton, with Policy C2, C3 and EM7 to be addressed at a future Council meeting.

Carried: 7/0

10.2 Manager Finance & Administration

10.2.1 Schedule of Accounts – August 2017

Council Resolution

Moved: Cr LEE

Seconded: Cr WOO

Res. No: 89/17

That Council approves the expenditure as presented in August 2017 Schedule of Accounts.

Carried: 7/0

10.2.2 Financial Statements – August 2017

Council Resolution

Moved: Cr LEE

Seconded: Cr SAW

Res. No: 90/17

That council receives the Financial Statements of the August 2017 for the Municipal Fund.

Carried: 7/0

10.2.3 Debts Write Off

Council Resolution

Moved: Cr WOO

Seconded: Cr SAW

Res. No: 91/17

That Council delegates authority to the Chief Executive Officer to write off following old debts:

1. Collection , Disposal and Decommissioning of Vehicle \$1,092.00

Invoice #16514 \$364.00

Invoice #16557 \$364.00

Invoice #16666 \$364.00

2. Clearing of Overgrown Vegetation \$3,816.65

Invoice #17040 \$250.00

Invoice #17143 \$250.00

Invoice #17169 \$663.33

Invoice #17170 \$663.33

Invoice # 17171 \$663.33

Invoice #17173 \$663.33

Invoice #17174	\$663.33
Carried:	7/0

10.3 Manager Community Services

10.3.1 2017 Seniors Week Surplus Contribution

Council Resolution		
Moved: Cr MASLI	Seconded: Cr LEE	Res. No: 92/17
That Council endorse the transfer of 2017 Seniors Week surplus contribution of \$1,549.21 to the Shire’s Seniors Activities Fund.		
Carried:	7/0	

10.4 Manager Works & Services

10.4.1 Items: Sale By Tender

Council Resolution		
Moved: Cr MASLI	Seconded: Cr SAW	Res. No: 93/17
That Council agree to discuss the results of the Tender process carried out on Friday 25 th August 2017. The items listed for tender are included in an attachment including a summary of the same. The recommendations are:		
<ol style="list-style-type: none"> 1. That Council does not accept the tender from Mr. W. Dunn for the sweeper. 2. That Council accept the tender from Mr. C. Bettsworth for the RAV 4. 3. That Council accept the tender from Mr. W. Dunn for the Bittelli roller. 4. That the 3 tenders received for the pavers at 10 cents per paver not be accepted. The Council agrees to set a price of 40 cents per paver and requests that the CEO advertises the pavers at that price. 5. That Council did not receive any tenders for the Traffic Lights and Message Board and agrees to write off and dispose these items appropriately. 		
Carried:	7/0	

10.5 Manager Recreation Services & Training Officer

10.5.1 Revised Christmas Island Sport & Recreation Strategic Plan 2018-2021

Council Resolution		
Moved: Cr MASLI	Seconded: Cr PAL	Res. No: 94/17
<ol style="list-style-type: none"> 1. Council received and notes the revised Draft Christmas Island Sport and Recreation Strategic Plan 2018-2021 prepared by the Western Australia Department of Sport and Recreation 2. Council amends the time frame of the Strategic Plan to 2017-2021 3. Council supports in principle the purpose, objectives, process and broad strategy statements underpinning the recommendations which provide a framework for a four year action plan. 		
Carried:	7/0	

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 BEHIND CLOSED DOORS

14 CLOSURE OF MEETING

The President closed the meeting at 7:45pm

15 DATE OF NEXT MEETING: 24 October 2017.