



CONFIRMED MINUTES

Ordinary Meeting held on 22 October 2024



**SHIRE OF CHRISTMAS ISLAND
MEETING MINUTES CERTIFICATION**

Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 22 October 2024

TABLE OF CONTENTS

Agenda No.	Item	Page
1	<u>DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS</u> 1.1 SHIRE PRESIDENT DECLARED THE MEETING OPEN AT 7.00PM	1
2	<u>RECORD OF ATTENDANCES/APOLOGIES/LEAVE OF ABSENCE GRANTED/DECLARATION OF FINANCIAL/PROXIMITY & IMPARTIALITY INTERESTS</u> 2.1 RECORD OF ATTENDANCE 2.2 ABSENT 2.3 APOLOGY 2.4 DECLARATION OF FINANCIAL/IMPARTIALITY/PROXIMITY INTEREST	1
3	<u>RESPONSE TO PREVIOUS PUBLIC QUESTION TAKEN ON NOTICE</u> 3.1 CEO RESPONSE TO SEPTEMBER ORDINARY COUNCIL MEETING QUESTION ON NOTICE – ROUNDABOUT COMMITTEE PROPOSAL	1
4	<u>PUBLIC QUESTION TIME</u> 4.1 SCHOOL HOLIDAY PROGRAM 4.2 PLAYGROUND MAINTENANCE SCHEDULE 4.3 SOCI VEHICLE POLICY / CONTRACTORS AT BOSUN 4.4 TERRITORY WEEK FINANCES 4.5 COUNCIL MEETING RECORDING	2
5	<u>APPLICATION FOR LEAVE OF ABSENCE</u>	3
6	<u>PETITIONS/DEPUTATIONS/PRESENTATIONS</u>	3
7	<u>CONFIRMATION OF MINUTES OF PREVIOUS MEETING(S)/BUSINESS ARISING FROM PREVIOUS MEETINGS</u> 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD ON 24 SEPTEMBER 2024 7.2 BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS	3
8	<u>ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION</u> 8.1 HOUSING SUPPORT PROGRAM PUBLIC MEETING ANNOUNCEMENT	3

9	<u>COMMITTEE REPORTS</u>	4
10	<u>OFFICER REPORTS</u>	4
10.1	<u>CHIEF EXECUTIVE OFFICER</u>	4
10.2	<u>DIRECTOR FINANCE AND IT</u> 10.2.1 SCHEDULE OF ACCOUNTS – SEPTEMBER 2024 10.2.2 FINANCIAL STATEMENTS – SEPTEMBER 2024 10.2.3 OUTSTANDING RATES/DEBTORS REPORT 30 SEPTEMBER 2024	4
10.3	<u>DIRECTOR COMMUNITY/RECREATION SERVICES & TRAINING</u>	5
10.4	<u>DIRECTOR WORK, SERVICES & WASTE</u>	5
10.5	<u>DIRECTOR PLANNING, GOVERNANCE & POLICY</u>	5
11	<u>ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN</u>	5
12	<u>NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING</u>	5
13	<u>BEHIND CLOSED DOORS</u> 13.1 MOTION TO BEHIND CLOSED DOORS 13.2 CEO PERFORMANCE APPRAISAL 13.3 AMENDMENT TO THE MOTION FOR 13.1 13.4 SUBSTANTIVE MOTION 13.1 RESUMES 13.5 MEETING RE-OPEN TO THE PUBLIC	5-7
14	<u>CLOSURE OF MEETING</u> THE SHIRE PRESIDENT CLOSED THE MEETING AT 7.45PM	7
15	<u>DATE OF NEXT MEETING: 19 NOVEMBER 2024</u>	7



CONFIRMED MINUTES

Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 22 October 2024

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 The Shire President declared the meeting open at 7.00pm.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

1.2 Record of Attendance

Shire President
Councillors

Cr Gordon **THOMSON**
Cr Kee Heng **FOO**
Cr Philip **WOO**
Cr Hafiz **MASLI**
Cr Vincent Cheng-Siew **SAW**
Cr Kelvin Kok Bin **LEE**
Cr Swee **TUNG**
Cr Steve **PEREIRA**

Chief Executive Officer
Director Planning, Governance & Policy/Minute Taker
Director Community/Recreation Services

David **PRICE**
Chris **SU**
Olivier **LINES**

2.2 **Absent**
Deputy President

Azmi **YON**

2.3 **Apologies**
Director Works, Services & Waste

Troy **DAVIS**

2.4 **Declarations of Financial/Impartiality/Proximity Interest**

3 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

3.1 CEO PRICE distributed a written response to question 4.3 taken on notice at the 24 September Ordinary Council Meeting, regarding a sub-committee for roundabout decorations.

In summary, SOCI consulted with Main Roads WA who advised that the *Austrroads Guide to Road Design Part 4B: Roundabouts, Part 7* provides the requirements applicable to ensure roundabout visibility is ensured. They advised they cannot be supportive of any fixtures at the roundabout unless they can always guarantee they will satisfy the criteria in the AustRoads Design Guide.

The written response summarised SOCI consultation with several community and religious groups who did not express an interest in having holiday lighting reflective of their celebrations adorn the roundabout.

Please find attached.

4 PUBLIC QUESTION TIME

- 4.1 Cr TUNG raised a query from mothers in contact with her regarding the Shire School Holiday Program. Requested to know why the program was '*repetitive*' and shared view that the Cocos Shire School Holiday Program was more expansive.

CEO PRICE asked if the ratepayers in question had suggested any alternative activities for the Shire School Holiday Program? Cr TUNG advised that they had not; CEO PRICE asked if Cr TUNG had any suggestions for programming? Cr TUNG advised that she had not. CEO PRICE asked Cr TUNG if she could invite the ratepayers to share their feedback with the Community Services Director their suggestions.

- 4.2 Cr TUNG requested to know the details of the maintenance routine for playground equipment? CEO PRICE advised that the Shire did keep a maintenance routine for this; informed Council that the Shire recently passed playground safety inspection from in August 2024 meeting all requirements.

Staff noted that at the playground slide component at Drumsite Park had paint chipped away and suffered frequent settling of dust from nearby conveyor. CEO PRICE reported that the Shire Ranger recently swept the area and delivered three roosters, ten hens and ten chicks.

Council staff elected to replace a modular slide component for an aesthetic improvement; noting that it did meet the compliance inspection in its present state.

CEO PRICE informed the meeting that SOCI had discussed the dust with PRL and raised with the SOCI Parks unit to ensure mowing doesn't leave errant clippings in vicinity.

Shire CEO advised that the Foreshore Padang repairs were nearing completion, with astro-turf install underway and the arrival of replacement skate infrastructure in December.

- 4.3 Cr PEREIRA advised the meeting that he observed three contractors driving away from the Golden Bosun restaurant at 20.40 on Saturday 19 October 2024 in Shire vehicle CI 2915. Cr PEREIRA observed that the contractors had been consuming alcohol and asked the CEO if there was a policy on Shire vehicle usage. Cr PEREIRA informed the meeting that he had taken two photos of the Shire vehicle around 20.40 as it left Golden Bosun and that it was 'not a good look' to see this behaviour.

CEO PRICE asked Cr PEREIRA why had he not contacted the AFP if he suspected a driving offence was occurring? Cr PEREIRA advised that the contractors were '*drinking over the limit*;' CEO PRICE requested clarification on how Cr PEREIRA could make that assessment?

Cr PEREIRA informed the meeting that it had been observed that the Shire contractors were at the Golden Bosun for several hours.

CEO PRICE advised that there was a policy on Shire vehicle usage, and that authorized persons could not drive Shire vehicle while under the influence of alcohol.

CEO PRICE advised that he will speak to the contractors in the following day.

- 4.4 Cr PEREIRA informed the meeting that he had received queries from the public regarding Territory Week and requested to be provided information about its finances.

Shire President Gordon THOMSON advised that Shire can provide that information to the Councillor.

- 4.5 Cr PEREIRA enquired as to the reason why Council meetings were not streamed or recorded? CEO PRICE advised that the Shire of Christmas Island is not required to as such as advised by WALGA.

5 APPLICATIONS FOR LEAVE OF ABSENCE

6 PETITIONS/DEPUTATIONS/PRESENTATIONS

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of Ordinary Council Meeting held on 24 September 2024

Members Considered the Unconfirmed Minutes.

Council Resolution

Moved: Cr LEE

Seconded: Cr FOO

Res. No: 70/24

That Council adopt the unconfirmed minutes of the 24 September 2024 Council Meeting.

Carried: 6/2

For:

Cr Gordon THOMSON

Cr Kelvin LEE

Cr Phillip WOO

Cr Hafiz MASLI

Cr FOO Kee Heng

Cr Vincent SAW

Against:

Cr Steven PEREIRA

Cr Melissa TUNG

7.2 Business Arising from the Minutes of Previous Meetings

7.2.1 Cr PEREIRA requested to know why under item 10.1.1 at the 24 September Ordinary Council Meeting minutes were the discussion around that item not included in the minutes?

Shire President Gordon THOMSON advised the Council Meeting Minutes aren't a record of discussion, but of resolution.

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

8.1 Shire President Gordon THOMSON disseminates maps (see attachments) for the Housing Support Program areas at the Phosphate Hill and Silver City precincts.

The two plans and other technical planning and engineering information generated by the SOCI Housing Support Stream 1 Consultant Team will be presented for information and discussion at a public meeting to be held at the recreation Centre at 7pm, Wednesday 6 November.

An information session will be held at the Malay Club to specifically discuss long term land opportunities for Kampong relocation at 7pm, Thursday 7 November.

This will be followed up by another session at the Malay Club at 7pm Thursday 14 November to establish a consensus on the preferred sites the SOCI should protect on behalf of the Kampong community in future communications with the Department.

Councillors were encouraged to participate.

9 REPORTS OF COMMITTEES

10 REPORTS OF OFFICERS

10.1 Chief Executive Officer

10.2 Director Finance & Administration

10.2.1 Schedule of Accounts – September 2024

Council Resolution		
Moved: Cr SAW	Seconded: Cr WOO	Res. No: 71/24
That Council approves the expenditure as presented in September 2024 Schedule of Accounts		
Carried: 6/2		
For:		
Cr Gordon THOMSON	Cr Kelvin LEE	Cr Phillip WOO
Cr Hafiz MASLI	Cr FOO Kee Heng	Cr Vincent SAW
Against:		
Cr Steven PEREIRA	Cr Melissa TUNG	

10.2.2 Financial Statements – September 2024

Council Resolution		
Moved: Cr LEE	Seconded: Cr MASLI	Res. No: 72/24
That Council receives the Financial Statements of September 2024 for the Municipal Fund.		
Carried: 8/0		
For:		
Cr Gordon THOMSON	Cr Kelvin LEE	Cr Phillip WOO
Cr Hafiz MASLI	Cr FOO Kee Heng	Cr Vincent SAW
Cr Steven PEREIRA	Cr Melissa TUNG	
Against:		

10.2.3 Outstanding Rates/Debtors Report 30 September 2024

Council Resolution		
Moved: Cr FOO	Seconded: Cr MASLI	Res. No: 73/24
The report is noted.		
Carried: 8/0		
For:		
Cr Gordon THOMSON	Cr Kelvin LEE	Cr Phillip WOO
Cr Hafiz MASLI	Cr FOO Kee Heng	Cr Vincent SAW
Cr Steven PEREIRA	Cr Melissa TUNG	
Against:		

10.3 Director Community/Recreation Services & Training

10.4 Director Works, Services & Waste

10.5 Director Planning, Governance & Policy

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13 BEHIND CLOSED DOORS

13.1 Behind Closed Doors

Council Resolution

Moved: Cr MASLI

Seconded: Cr SAW

Res. No: 74/24

The meeting be closed to members of the public in accordance with section 5.23(2) of the Local Government Act 1995 for council to discuss matter of a confidential nature.

Carried: 8/0

For:

Cr Gordon THOMSON

Cr Kelvin LEE

Cr Phillip WOO

Cr Hafiz MASLI

Cr FOO Kee Heng

Cr Vincent SAW

Cr Steven PEREIRA

Cr Melissa TUNG

Against:

13.2 CEO Performance Appraisal

Council Resolution

Moved: Cr MASLI

Seconded: Cr SAW

Res. No: 75/24

1. Commence the performance review of the CEO, in accordance with Clause 4 of the Contract of Employment between the Shire of Christmas Island and the CEO, to be completed prior to the Ordinary Council Meeting scheduled for 19th November 2024.

2. That the Shire President write to the CEO formally advising of such in accordance with Clause 4 of the Contract of Employment between the Shire of Christmas Island and the CEO and;

3. That the CEO provides approved performance review documentation to Council in accordance with the procedure detailed in Clause 4 of the Contract of Employment between the Shire of Christmas Island and the CEO.

4. A CEO interview committee consisting of CRs THOMSON, FOO and WOO be established to review the CEO's performance review documentation once the CEO has returned it to the President. The review committee is to report to the Ordinary Meeting of Council on 19th November 2024 on the outcome of the CEO's review including any recommendations for the consideration of Council.

Carried: _/_

13.3 Amendment to the Motion

Council Resolution		
Moved: Cr PEREIRA	Seconded: Cr TUNG	Res. No: 76/24
That Cr PEREIRA be a member of the CEO Performance Appraisal interview committee		
Lost: 2/6		
For:		
Cr Steven PEREIRA	Cr Melissa TUNG	
Against:		
Cr Gordon THOMSON	Cr Kelvin LEE	Cr Phillip WOO
Cr Hafiz MASLI	Cr FOO Kee Heng	Cr Vincent SAW

13.4 CEO Performance Appraisal

Council Resolution		
Moved: Cr MASLI	Seconded: Cr SAW	Res. No: 77/24
1. Commence the performance review of the CEO, in accordance with Clause 4 of the Contract of Employment between the Shire of Christmas Island and the CEO, to be completed prior to the Ordinary Council Meeting scheduled for 19th November 2024.		
2. That the Shire President write to the CEO formally advising of such in accordance with Clause 4 of the Contract of Employment between the Shire of Christmas Island and the CEO and;		
3. That the CEO provides approved performance review documentation to Council in accordance with the procedure detailed in Clause 4 of the Contract of Employment between the Shire of Christmas Island and the CEO.		
4. A CEO interview committee consisting of Crs THOMSON, FOO and WOO be established to review the CEO's performance review documentation once the CEO has returned it to the President. The review committee is to report to the Ordinary Meeting of Council on 19th November 2024 on the outcome of the CEO's review including any recommendations for the consideration of Council.		
Carried: 6/2		
For:		
Cr Gordon THOMSON	Cr Kelvin LEE	Cr Phillip WOO
Cr Hafiz MASLI	Cr FOO Kee Heng	Cr Vincent SAW
Against:		
Cr Steven PEREIRA	Cr Melissa TUNG	

13.5 Meeting Reopened to the Public

Council Resolution

Moved: Cr LEE

Seconded: Cr MASLI

Res. No: 78/24

That the meeting be reopened to the public.

Carried: 8/0

For:

Cr Steven PEREIRA

Cr Melissa TUNG

Cr Vincent SAW

Cr Gordon THOMSON

Cr Kelvin LEE

Cr Phillip WOO

Cr Hafiz MASLI

Cr FOO Kee Heng

Against:

14 CLOSURE OF MEETING

The Shire President closed the meeting at 7.45pm

15 DATE OF NEXT MEETING: 19 November 2024