



# CONFIRMED MINUTES

**Ordinary Meeting held on 23 July 2024**



**SHIRE OF CHRISTMAS ISLAND  
MEETING MINUTES CERTIFICATION**

**Minutes of the Ordinary meeting of the Shire of Christmas Island Council held at the George Fam Chambers at 7.00pm on Tuesday 23 July 2024**

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## CONFIRMED MINUTES

### Ordinary Meeting of the Shire of Christmas Island held at the George Fam Chambers at 7.00pm on Tuesday 23 July 2024

#### 1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

1.1 The Shire President declared the meeting open at 7.07pm.

#### 2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE/DECLARATIONS OF FINANCIAL INTEREST

1.2 Record of Attendance

Shire President

Deputy President

Councillors

Cr Gordon **THOMSON**

Cr Azmi **YON**

Cr Kee Heng **FOO**

Cr Steve **PEREIRA**

Cr Vincent Cheng-Siew **SAW**

Cr Kelvin Kok Bin **LEE**

Chief Executive Officer

Director Planning, Governance & Policy/Minute Taker

Director Community/Recreation Services

Director Finance and Corporate Services

Assistant Director of Finance and Corporate Services

David **PRICE**

Chris **SU**

Olivier **LINES**

Kevin **WILSON**

Wei **HO**

2.2 **Leave of Absence**

Councillors

Cr Philip **WOO**

Cr Swee **TUNG**

Cr Hafiz **MASLI**

2.3 **Apologies**

2.4 **Declarations of Financial/Impartiality/Proximity Interest**

2.4.1 Cr Kelvin LEE declared an interest in item 10.1.2 Community Assistance Grants as Vice President of the Union of Christmas Island Workers.

2.4.2 Cr FOO Kee Heng declared an interest in item 10.1.2 Community Assistance Grants as President of the Union of Christmas Island Workers, and Temple Committee member for the Sheng Wong, South Point, Tai Pak Gong and Waterfall Ma Chor Nui Nui Temple.

2.4.3 Cr Vincent SAW declared an interest in item 10.1.2 Community Assistance Grants as Executive Committee Member of the Union of Christmas Island Workers.

2.4.4 Shire President Gordon THOMSON declared an interest in item 10.1.2 Community Assistance Grants as General Secretary of the Union of Christmas Island Workers.

3 **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

4 **PUBLIC QUESTION TIME**

- 4.1 Cr Vincent SAW forwarded resident's approval on the speedy removal of retired park equipment from Poon Saan Park.
- 4.2 Cr PEREIRA advised that a Poon Saan resident had allegedly utilised a cat trap to trap a neighbour's cat. Meeting clarified that it was not a council trapping device that was used; CEO Price clarified that Shire only had chicken traps.
- Cr PEREIRA requested some clarification around applicable animal control obligations. CEO PRICE requested additional details on the matter to best be able to provide a municipal government response.
- 4.3 Cr PERIRA referred to 4.5 of the June Ordinary Council Meeting reporting that he had yet to send a follow up message to the Acting CEO Troy DAVIS to provide more background information on his query on food health regulations.
- 4.4 Cr SAW requested clarification on whether or not council's skip bins are all suitably marked to indicate SOCI ownership? CEO PRICE advised that they were; Cr SAW noted a series of skip bins at the IDC that seemed close to end-of-life, and may soon be risky to use. CEO PRICE confirmed that all council skip bins were kept in good order and replaced when needed.

## 5 APPLICATIONS FOR LEAVE OF ABSENCE

### 5.1 Cr MASLI

#### Council Resolution

**Moved: Cr LEE**

**Seconded: Cr FOO**

**Res. No: 45/24**

That Council approves the leave of absence application by Cr Hafiz MASLI (19/07/2024 to 30/07/2024) be approved.

**Carried: 6/0**

<b>For</b>	Cr Gordon <b>THOMSON</b>	Cr Kelvin Kok Bin <b>LEE</b>	Cr Azmi <b>YON</b>
	Cr Vincent Cheng-Siew <b>SAW</b>	Cr Kee Heng <b>FOO</b>	Cr Steve <b>PEREIRA</b>

**Against**

## 6 PETITIONS/DEPUTATIONS/PRESENTATIONS

## 7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS/BUSINESS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

### 7.1 Minutes of Ordinary Council Meeting held on 18 June 2024

Members considered the unconfirmed minutes

#### Council Resolution

**Moved: Cr LEE**

**Seconded: Cr FOO**

**Res. No: 46/24**

That Council adopt the unconfirmed minutes of the 18 June 2024 Council Meeting.

**Carried: 6/0**

<b>For</b>	Cr Gordon <b>THOMSON</b>	Cr Kelvin <b>LEE</b>	Cr Azmi <b>YON</b>
	Cr Vincent Cheng-Siew <b>SAW</b>	Cr Kee Heng <b>FOO</b>	Cr Steve <b>PEREIRA</b>

**Against**

**7.2 Business Arising from the Minutes of Previous Meetings**

**8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**9 REPORTS OF COMMITTEES**

**10 REPORTS OF OFFICERS**

**10.1 Chief Executive Officer**

**10.1.1 Annual Budget 2024/25**

**Council Resolution**

**Moved: Cr LEE**

**Seconded: Cr YON**

**Res. No: 47/24**

1. Council adopts the 2024/25 Annual Budget of the Shire of Christmas Island as presented to the Ordinary Council Meeting of the 23 July 2024.
2. A materiality level of plus/minus 10% or plus/minus \$10,000 (whichever is the greater) to define significant variance in budget estimates and monthly reports is endorsed.
3. Council adopts the accounting policies contained within the budge.
4. The Shire President/Deputy President and Councillors' allowances to be paid as follows:
  - a) Pursuant to section 5.98 of the Local Government Act 1995, council adopts the following annual fees for payment of elected members in lieu of individual meeting attendance fees:  
Shire President \$27,425  
Councillors \$17,711
  - b) Pursuant to section 5.98(5) of the Local Government Act 1995, council adopts the following annual local government allowance to be paid in addition to the annual meeting allowance:  
Shire President \$38,988
  - c) Pursuant to section 5.98A (1) of the Local Government Act 1995, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance (25%):  
Deputy President \$9,997

**Carried: 5/1 Absolute Majority**

**For**

Cr Gordon **THOMSON**

Cr Kelvin **LEE** Cr Azmi **YON**

Cr Vincent Cheng-Siew **SAW**

Cr Kee Heng **FOO**

**Against**

Cr Steve **PEREIRA**

### 10.1.2 Community Assistance Grants

<b>Council Resolution</b>			
<b>Moved: Cr YON</b>	<b>Seconded: Cr LEE</b>	<b>Res. No:</b>	<b>48/24</b>
1. The Chief Executive Officer is authorised to make payments to those organisations listed under "Proposed" in Attachment 10.1.2.1.			
2. The Chief Executive Officer writes to each applicant advising the outcome of their application and, in the case of unsuccessful applicants, offering any in-kind assistance that may be available to enable the organisation to achieve their objectives.			
<b>Carried:</b>	<b>5/1</b>		
<b>For</b>	Cr Gordon <b>THOMSON</b> Cr Vincent Cheng-Siew <b>SAW</b>	Cr Kelvin <b>LEE</b> Cr Kee Heng <b>FOO</b>	Cr Azmi <b>YON</b>
<b>Against</b>	Cr Steve <b>PEREIRA</b>		

## 10.2 Director Finance & Administration

### 10.2.1 Schedule of Accounts – June 2024

<b>Council Resolution</b>			
<b>Moved: Cr FOO</b>	<b>Seconded: Cr SAW</b>	<b>Res. No:</b>	<b>49/24</b>
That Council approves the expenditure as presented in June 2024 Schedule of Accounts			
<b>Carried:</b>	<b>6/0</b>		
<b>For</b>	Cr Gordon <b>THOMSON</b> Cr Vincent Cheng-Siew <b>SAW</b>	Cr Kelvin <b>LEE</b> Cr Kee Heng <b>FOO</b>	Cr Azmi <b>YON</b> Cr Steve <b>PEREIRA</b>
<b>Against</b>			

### 10.2.2 Outstanding Rates/Debtors Report 30 June 2024

<b>Council Resolution</b>			
<b>Moved: Cr YON</b>	<b>Seconded: Cr FOO</b>	<b>Res. No:</b>	<b>50/24</b>
The report is noted.			
<b>Carried:</b>	<b>6/0</b>		
<b>For</b>	Cr Gordon <b>THOMSON</b> Cr Vincent Cheng-Siew <b>SAW</b>	Cr Kelvin <b>LEE</b> Cr Kee Heng <b>FOO</b>	Cr Azmi <b>YON</b> Cr Steve <b>PEREIRA</b>
<b>Against</b>			

### 10.2.3 Financial Statements – June 2024

<b>Council Resolution</b>			
<b>Moved: Cr LEE</b>	<b>Seconded: Cr SAW</b>	<b>Res. No:</b>	<b>51/24</b>
That Council receives the Financial Statements of June 2024 for the Municipal Fund.			
<b>Carried:</b>	<b>6/0</b>		
<b>For</b>	Cr Gordon <b>THOMSON</b> Cr Vincent Cheng-Siew <b>SAW</b>	Cr Kelvin <b>LEE</b> Cr Kee Heng <b>FOO</b>	Cr Azmi <b>YON</b> Cr Steve <b>PEREIRA</b>
<b>Against</b>			

### 10.3 Director Community/Recreation Services & Training

#### 10.4 Director Works, Services & Waste

##### 10.4.1 Tender for Sale of Surplus Plant, Vehicles and Equipment

<b>Council Resolution</b>			
<b>Moved: Cr YON</b>	<b>Seconded: Cr LEE</b>	<b>Res. No:</b>	<b>52/24</b>
That Council call tenders for the sale of surplus plant, vehicles and equipment.			
<b>Carried:</b>	<b>6/0</b>		
<b>For</b>	Cr Gordon <b>THOMSON</b> Cr Vincent Cheng-Siew <b>SAW</b>	Cr Kelvin <b>LEE</b> Cr Kee Heng <b>FOO</b>	Cr Azmi <b>YON</b> Cr Steve <b>PEREIRA</b>
<b>Against</b>			

##### 10.4.2 RFT 01-2024 Supply and Delivery of Sealing Aggregate

<b>Council Resolution</b>			
<b>Moved: Cr YON</b>	<b>Seconded: Cr LEE</b>	<b>Res. No:</b>	<b>53/24</b>
That Council defers a decision on agenda item 10.4.2 and requests the CEO to seek a further tender for 2 weeks for Sealing Aggregate that meets the Australian NATA testing standards and or from the WALGA preferred suppliers listing for report to the Council in August.			
<b>Carried:</b>	<b>6/0</b>		
<b>For</b>	Cr Gordon <b>THOMSON</b> Cr Vincent Cheng-Siew <b>SAW</b>	Cr Kelvin <b>LEE</b> Cr Kee Heng <b>FOO</b>	Cr Azmi <b>YON</b> Cr Steve <b>PEREIRA</b>
<b>Against</b>			



## 10.5 Director Planning, Governance & Policy

### 10.5.1 Major Grants Received to Date 2024

#### Council Resolution

**Moved: Cr YON**

**Seconded: Cr LEE**

**Res. No: 54/24**

That Council note the successful grant approvals actioning elements of the 2023-2033 10 Year Strategic Community Plan 'Our Island, Our Responsibility' and its first 5 Year Corporate Business Plan 2023-2028

Creative Australia – \$25,366 for Cocos (Keeling) Island – Christmas Island Exchange Program

Festivals Australia – \$21,560 for Strengthening Indian Ocean Ties

Housing Support Program - \$738,500 for CI Housing Futures Masterplan

**Carried: 6/0**

<b>For</b>	Cr Gordon <b>THOMSON</b>	Cr Kelvin <b>LEE</b>	Cr Azmi <b>YON</b>
	Cr Vincent Cheng-Siew <b>SAW</b>	Cr Kee Heng <b>FOO</b>	Cr Steve <b>PEREIRA</b>

**Against**

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**12 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**13 BEHIND CLOSED DOORS**

**14 CLOSURE OF MEETING**

The Shire President closed the meeting at 7.50pm

**15 DATE OF NEXT MEETING: 27 August 2024**